

# Welcome - Postgraduate Business Orientation Session

# Acknowledgement of Country

The University of Queensland (UQ) acknowledges the Traditional Owners and their custodianship of the lands on which we meet.

We pay our respects to their Ancestors and their descendants, who continue cultural and spiritual connections to Country.

We recognise their valuable contributions to Australian and global society.

*The Brisbane River pattern from A Guidance Through Time by Casey Coolwell and Kyra Mancktelow.*



# Session hosts



**Associate Professor**  
**Sandra Figueira**  
Program Convenor



**Marizal Fanani**  
Student Committee  
Representative



**Ceri Wilson**  
Student Administration

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# Getting started

Associate Professor Sandra  
Figueira



# Master of Business (2-year duration)

Students completing the 2-year duration of the Master of Business program – includes MBus Foundational Courses

## MBus Foundational Courses

FINM7409 Financial  
Management for  
Decision Makers

MGTS7608 Business  
and Society

MGTS7301 Tools and  
Techniques for  
Business Analysis

## MBus Core Course

MGTS7610  
Management  
Communication

## MBus Field of Study

10 units  
(5 courses) from  
available field of study

## MBus Capstone Course

MGTS7621 Career  
Transition

## MBus Second Field of Study

10 units from MBus  
Second Field of Study  
+ 2 units (1 course) of  
MBus Elective Options

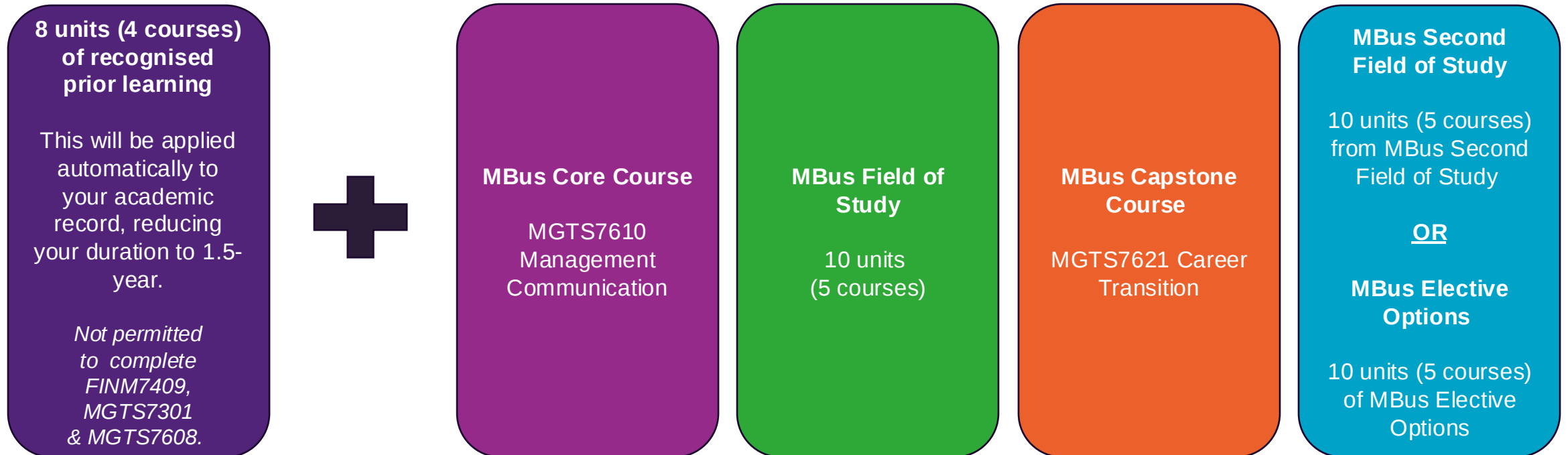
OR

## MBus Elective Options

12 units (6 courses) of  
MBus Elective Options

# Master of Business (1.5-year duration)

Students completing the 2-year duration of the Master of Business program – excludes MBus Foundational Courses



# Graduate Certificate in Business (GCBus)

Students completing the Graduate Certificate in Business as standalone program OR those international students with an articulation package offer

## GCBus Foundational Courses

4-6 units (2-3 courses)  
from:

FINM7409 Financial  
Management for  
Decision Makers

MGTS7608 Business  
and Society

MGTS7301 Tools and  
Techniques for  
Business Analysis

## GCBus Core Course

MGTS7610  
Management  
Communication

## GCBus Program Elective Courses

0-2 units (up to 1  
course) from available  
GCBus Program  
Elective Courses

- On successful completion of the Graduate Certificate in Business, with a GPA of at least 4.00 on UQ's 7-point scale, you will be eligible to articulate into the 2-year Master of Business program, with full credit will be retained.
- The total study time is the same no matter if you commenced directly in the Master of Business program.
- This program does not offer a pathway into the 1.5-year Master of Business.
- All attempted grades, including failed grades, will be taken into consideration when calculating your GPA.

# Fields of Study

Students must complete at least one field of study with the option to complete a second field

Advertising

Human  
Resource  
Management

Information  
Systems

Innovation and  
Entrepreneurship

International  
Business

Law for  
Business

Marketing

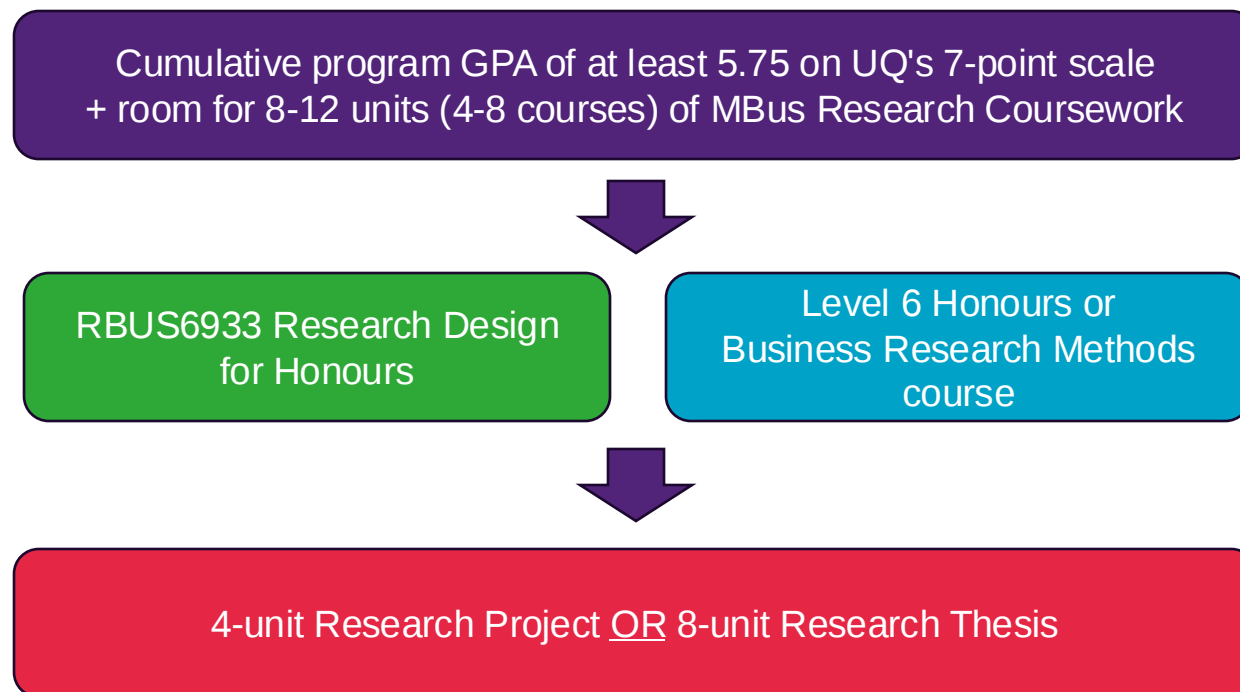
Supply Chain  
Management

Sustainability:  
Strategy and  
Leadership

# Research pathway in 2-year Master of Business

Complete research coursework as a pathway to higher degree by research study (MPhil or PhD)

- High-achieving students may have the opportunity to complete research coursework (including project or thesis) as a pathway into higher degree by research in the future.
- Learn research methodology skills through Honours and Business Research Methods coursework
- Complete independent research completed by the student under the supervision of a Business School academic.
- GPA and coursework criteria apply – contact your dedicated student advisor at [info@business.uq.edu.au](mailto:info@business.uq.edu.au) for assistance.



# Work integrated learning opportunities in your Master's program

Gain consultancy project or work experience with an industry partner for academic credit

- **RBUS7888 Business Industry Consultancy Project** and **RBUS7999 Business Industry Placement** are available in your Master's program.
- Opportunity to apply conceptual knowledge to the real world via a professional placement or industry consultancy project (group project) for credit.
- Build your employability skills required for the transition to industry.
- Students must be in their final year and have a program GPA of at least 4.0 on UQ's 7-point scale to be considered.
- Contact the **BEL Careers and Employability Team** for more information.



# What does a course look like?

- At UQ, we refer to subjects as 'courses'
- A course may consist of lectures, seminars, online modules, as well as tutorials and workshops.
- Lectures and seminars start in week 1, tutorials and workshops generally start in week 2.
- Courses are delivered in person (on campus).
- Struggling with class sign-on? [my.uq.edu.au/starting-at-uq](https://my.uq.edu.au/starting-at-uq).



# What happens within a course?

All the details of what will happen in each course will be covered in the **Course Profile** (CP). Just search for the course code.

- This guide will tell you what learning resources you need,
- what activities are scheduled for each week, and
- how you are going to be assessed.

Section 6. *Policies and Guidelines* has all the information and links you need for understanding academic integrity, extensions, feedback etc.

COURSE PROFILE

Management Communication  
(MGTS7610)

Study period: Sem 2 2026   Location: St Lucia   Attendance mode: In Person

[UQ home](#) > [Course profiles](#) > MGTS7610-60459-7660

Course overview

Course requirements

Course contact

Course staff

Timetable

Aims and outcomes

Assessment

Learning resources

Learning activities

Policies and procedures

Course overview

|                                            |                              |
|--------------------------------------------|------------------------------|
| <b>Study period</b>                        | <b>Units</b>                 |
| Semester 2, 2026 (27/07/2026 - 21/11/2026) | 2                            |
| <b>Study level</b>                         | <b>Administrative campus</b> |
| Postgraduate Coursework                    | St Lucia                     |
| <b>Location</b>                            | <b>Coordinating unit</b>     |
| St Lucia                                   | Business School              |
| <b>Attendance mode</b>                     |                              |
| In Person                                  |                              |

How do you ensure your ideas are heard? You need to know how to adjust how you communicate with different people at work to achieve your purpose. In this course, we learn how to engage and interact with people persuasively in business contexts. The course also enables you to analyse your communication reflectively, as an essential part of professional learning.

Effective communication is essential in the workplace. It builds understanding and coordinates action. It helps us to perform our roles respectfully and ethically as we interact with one another.

This course develops this crucial employability skill by enabling you to understand the role of communication in business and adapt your communication to these contexts with clarity and purpose. The course introduces you to the principles of business communication and how we use spoken and written language to achieve our goals in the workplace.

During this course, you also learn to communicate corporate social responsibility, focusing on human rights, Indigenous rights, environmental sustainability, and health and wellbeing. UQ Business School is a proud supporter and Advanced Signatory of the United Nations Principles for Responsible Management Education (UN PRME). The school emphasises its role in empowering students to drive societal transformation through the Sustainable Development Goals (SDGs). The SDGs highlight that a thriving economy relies on a healthy environment, aiming to balance economic growth, social well-being, and environmental protection for a sustainable future.

This is a practical course that develops a range of your communication skills.

The course will be delivered through:

# What you have to do

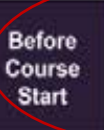
All course information, requirements, and communication that you need to study the course on the **course Blackboard**

Each course, learning activities and assessments are designed to meet the UQ expectations that each student is expected to engage in **10 hours per week for each course.**

Make sure to go into each course blackboard and get comfortable with the system.

# Blackboard - Ultra

Course Content

-  **Course Profile**  
Click on the link above to access your Course Profile. It outlines the course aims and learning outcomes, required resources, assessment criteria and due dates, and other important information.
-  **Blackboard Ultra Student Tour (Video)**
-  **Microsoft Teams**  
[Delete] If you wish to use Microsoft Teams, activate the course Team and make this link available to students. [Delete] Click on the link to access the Microsoft Teams.
-  **Assessment**  
This folder contains assessment information and submission links.
-  **Course Resources**  
This folder contains links to lecture recordings, the course reading list and subject guides. It also contains course help and course staff information. Your learning resources are located below.
-  **Intensive & Weekend**  
Daily Overview  
Intensive & Weekend Day Overviews  
For courses delivered over the weekend or in intensive delivery mode, you can view the summaries of what will be covered each day in the documents included in this module. Please check the course calendar for specific times on when each day will be held for this course.
-  **Before Course Start**  
This module contains a list of recommended pre-learning for you to complete before the start of the course. NOTE: You only need to complete the pre-learning courses once during your Program. If you have already completed these pre-learning modules, tick the circle to "Mark as complete".
-  **Intensive/Weekend - Day 1 Overview: Sessions 1 through 2**

Course Staff

 **Henri Burgers**  
Instructor  
[Show more](#)

Details & Actions

 **Books & Tools**  
[View course & institution tools](#)



# What is class time for?

It is up to you to prepare for class, complete any online modules or reading required to participate, schedule time to complete assessments, and work with others in your class.

Class time is a time where you can think about the knowledge being introduced that week. It is time for you to ask questions, gain an understanding of the course content, clear any doubts and get some experience in using the knowledge.

It is also a great time to ask questions that you have about your assessments.

Knowledge and experience don't just happen – **you must be an active learner.**

# How will you be assessed?

It depends on each course as to the best way to assess your learning. Be sure to check the CP for details of when and how you will be assessed.

## Written

- Essay
- Report
- Case Study Analyses
- Exam

## Spoken

- Presentation
- Workshop

## Other

- Simulation
- Role play
- Teamwork



## Ready to Study Boot Camp

New to UQ Business School? Join our FREE 3-day Ready to Study Boot Camp and gain the skills, confidence and connections to thrive from day one. Students are encouraged to attend all three days of the program:

- ✓ Academic writing and critical thinking
- ✓ Presentations and group work skills
- ✓ Assessment preparation strategies
- ✓ University support services and resources
- ✓ Meet fellow students and Business School staff

**22–24 July 2026 | 8:30am–1:00pm**

**Sir Llew Edwards Building, Room 115**

**Free — registration required**



# Student Administration

Ceri Wilson & Elli Hamlyn

Postgraduate Student  
Liaison Officers



# Meet your Student Administration Team



**Akira Le**  
Student Liaison Officer



**Elli Hamlyn**  
Student Liaison Officer



**Ceri Wilson**  
Student Liaison Officer



**Tammy Nguyen**  
Student Liaison Officer



**Jorge Tomateo**  
Student Liaison Officer



**Annabel Koay**  
Student Liaison Officer

# How can we help you?

## Student Liaison Team

- program rules and planning advice
- adding or changing fields of study (majors)
- credit or exemptions from your previous studies
- exploring global experience & research pathways in your program

Scan to find out more about  
program plans here:



# Program and course advice

- Our dedicated program and course advice webpage is designed to help you plan your program and course requirements.
- It is your responsibility to ensure you understand and complete your program requirements.
- If you require assistance, please contact our **Student Administration Team** - details via QR Code

Scan to find out more about program plans here:



# What do I need to do?

- You should have now enrolled on mySI-net via [sinet.uq.edu.au](https://sinet.uq.edu.au).
- Your timetables should now be confirmed
- Add or substitute courses without penalty by **Sunday 9 August**
- Finalise enrolment by Census Date: **Semester 2, 2026 - 31 August**
- If you have not paid all your fees by the semester census date your enrolment may be cancelled
- If you have questions about your program plan, please contact [info@business.uq.edu.au](mailto:info@business.uq.edu.au).
- Class preferencing and timetable enquiries can be directed to [business.mytimetable@uq.edu.au](mailto:business.mytimetable@uq.edu.au).

# UQ Business School Postgraduate Community

Provides important information and updates for your program including:

- general announcements
- program information
- who to contact
- resources and opportunities to help you through your studies
- you can access the community site via [Learn.UQ](#) > My Organisations.

Access community site here:



*learn.uq.edu.au*

# BEL Student Centre

Contact us for help

Visit: Level 2 Colin Clark Building (39)

Email: [info@businesss.uq.edu.au](mailto:info@businesss.uq.edu.au)

Call: +61 7 3346 8100

[bel.uq.edu.au/for-students](http://bel.uq.edu.au/for-students)

We'll also be hosting **academic advising drop-in sessions** from 10am – 2pm every Monday, Wednesday and Friday until 7 August.

No appointment required



Get the full  
experience



# Clubs and societies

Join a club or society to make heaps of new friends, attend fun events and broaden your network.

There are more than 220 clubs and societies on campus, including:

- UQ Business Association
- 180 Degrees Consulting
- Newish – Australia's First Student Run Agency



# Enrich your studies with global experiences



## Short-term experiences

*Summer / winter breaks (2-8 weeks)*

- Participate as for-credit or not-for-credit.
- 100+ supported opportunities around the world.



## Semester-based exchange

*Semester 1, semester 2, or full year*

- For-credit towards your degree.
- Study at 120+ host universities overseas.

**Scholarships, grants and loans available!**

**Start planning this semester so you don't miss out!**

### Step 1: Check out the website



[employability.uq.edu.au/global-experiences](https://employability.uq.edu.au/global-experiences)

### Step 2: Contact the team



[exchange@bel.uq.edu.au](mailto:exchange@bel.uq.edu.au)

Business, Economics and Law

# Student Base

Level 1, Colin Clark Building

Your space to hang out, study and connect on campus!

The airconditioned study rooms, social courtyard and kitchenette are yours to enjoy.

Plus, keep an eye out for fun activities and giveaways happening in the space.

See you there!

Scan to find out more:



# Get career ready

Your career starts now!

Explore career possibilities, develop employability skills, engage with industry, build your professional profile and much more with your dedicated Careers and Employability team.



# Health and wellbeing

UQ provides a range of programs and counselling services to help improve your overall physical and mental wellbeing, including:

- Mental Health Champions Network
- UQ Ally Network
- UQ Psychology Clinic
- UQ Sport
- health clinics
- counselling.



# Business School Student Program Committees

Represent your program, while making friends.

Joining your committee offers a unique opportunity to represent fellow students, enhance the student experience and develop skills in teamwork, advocacy and negotiation.

**Register for more  
information here:**



# GET SET

- **A must-do peer mentoring program for new students**
- Connect with a small group of new students and a mentor from your study area.
- Meet your group online and in-person
- Receive tips from a student mentor who has been in your shoes
- Get the support you need to settle into uni life
- Get Set runs from Weeks 1–6



*Don't miss out, register today!*  
[life.uq.edu.au/getset](https://life.uq.edu.au/getset)



# BEL Buddies

BEL Buddies are here to help you settle in and have a great university experience.

Next semester, you will have the opportunity to volunteer as a BEL Buddy to help give back to the UQ community while gaining experience for your resume and broadening your networks.



# Start a business

UQ Ventures have supported over 230 startup companies who have benefited from \$107 million in investments and grants.

BEL Faculty student Tom Bizzell (pictured right) the 2022 Chief Student Entrepreneur. Co-founder of Wakeshare and winner of multiple global startup awards.



# Learn to invest

Get real world investment experience while you study

## Bloomberg Trading Lab

We work with Bloomberg to deliver a replica trading environment at UQ.

## Student Managed Investment Fund (SMIF)

SMIF provides students with the opportunity to manage a live equity portfolio.



# Business School Postgraduate Networking Event

Wednesday 19 August 2026 | 6-8pm

Customs House

Welcome event for all new Business  
Postgraduate students  
(Masters and Graduate Certificate)

\*The invitation will be sent to your student ID email address in  
early August with RSVP details.





THE UNIVERSITY  
OF QUEENSLAND  
AUSTRALIA

# Attend a library tour and discover your campus

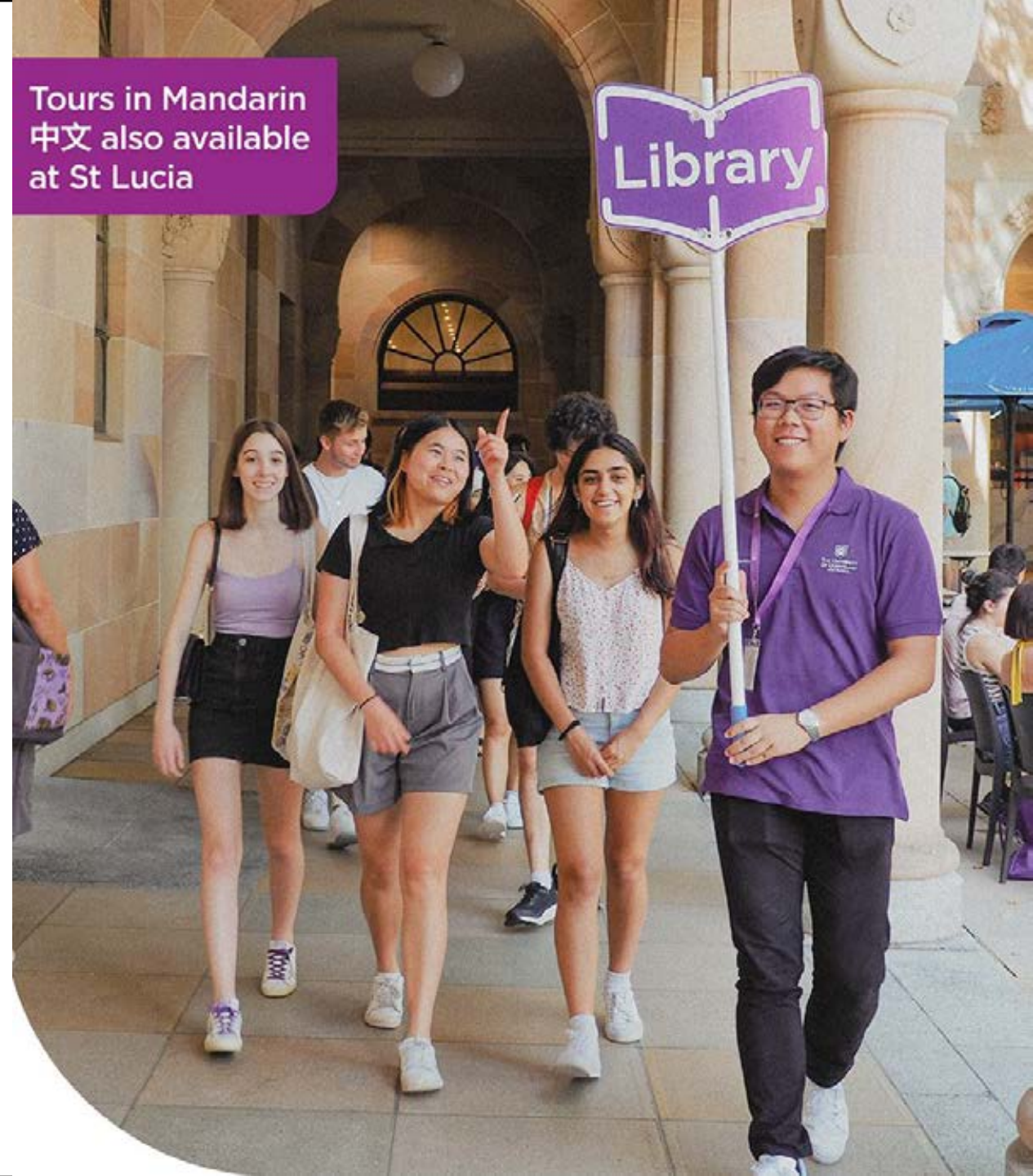
Today's library tour times:  
3:00-4:00pm (English)  
4:30-5:30pm (Mandarin)



Location: Central Library,  
Level 1, purple steps by Bookmark Café

Please scan the QR code for a map to the library

Tours in Mandarin  
中文 also available  
at St Lucia



# Q&A



# Share your feedback and win!



Tell us about your orientation experience, show us your completed survey and collect a free gift on exit.

Plus, you'll be entered into a draw to win 1 of 6 \$50 e-gift cards!

**WIN A  
\$50  
e-gift card!**



**Free gift for  
all  
participants!**



# Thank you for joining!