

2026 Administrative and Miscellaneous Charges

Description	Amount
1 Application for enrolment	
Application for enrolment—	
(1) by an international student	
(a) for hardcopy applications	\$150
(b) for applications lodged online	\$150
(2) from start of semester until the census date (other than applications for new enrolments in postgraduate coursework programs)	\$50
(3) after the census date	\$200
2 Application for addition or substitution of course or change of program	
Application for addition or substitution of course or change of program—	
• from third week of semester until census date	\$50
• after the census date	\$200
3 Non commencement — MD Ochsner students	
Non commencement or cancellation of provisional enrolment in the semester of commencement by an MD-Ochsner student during the period—	
(1) Cancellation of a UQ-Ochsner student's enrolment during the period—	
(a) 21 calendar days or more before the scheduled start date of the first study period of enrolment.	USD \$1,000
(b) 20 calendar days or less before the scheduled start date of the first study period of enrolment until the end of the census date.	USD \$3,000

Note: Student visa refusals: this charge does not apply where a student withdraws due to refusal of their student visa application. However, the University may calculate a refund in accordance with the [Education Services for Overseas Students \(Calculation of Refund\) Instrument 2024 \(the Instrument\)](#), under the *Education Services for Overseas Students Act 2000 (ESOS Act)*.

4 Non-commencement — other international students

Where a commencing international student has paid a tuition fee deposit at the time of accepting their offer, and does not commence studies, or withdraws their enrolment in the semester of commencement, an administrative charge applies. The charge is based on the terms of the offer accepted, the tuition fee deposit paid, the reasons for withdrawal, and whether exceptional circumstances apply.

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Description	Amount
(1) Where the student has paid a reduced deposit and does not commence studies or withdraws their enrolment before the end of the census date in the semester of commencement	
(a) Study Abroad student from the US	\$1,000
(b) Students with a national loan from Germany, Sweden, Norway or Denmark.	\$1,000
(2) Where the offer was issued prior to 27 May 2026 and the student has paid the standard tuition fee deposit and does not commence studies or withdraws their enrolment	
(a) 21 calendar days or more before the scheduled start date of the semester of commencement.	\$2,000
(b) 20 calendar days or less before the scheduled start date of the semester of commencement, until the end of the census date for that semester	\$5,000
(3) Where the offer was issued from 27 May 2026 and the student has paid the standard tuition fee deposit and does not commence studies or withdraws their enrolment	
(a) At least 28 calendar days before the scheduled start date of the semester of commencement.	\$2,000
(b) Less than 28 calendar days before the scheduled start date of the semester of commencement, until the end of the census date for that semester	50% of tuition deposit paid

Note 1: Where the charge is applicable, the student may submit a request to have the charge waived or varied in accordance with the Student Refund Procedure.

Note 2: The charge does not apply for a student who is exempted from payment of a tuition fee deposit, such as where the student is -

- (a) not eligible for a student visa, as the study is part-time internal; or
- (b) not eligible for a student visa, as the study is non-award internal or external study; or
- (c) an Australia award scholarship recipient; or
- (d) a current UQ student changing program.

Note 3: Student visa refusals: this charge does not apply where a student withdraws due to refusal of their student visa application. However, the University may calculate a refund in accordance with the [Education Services for Overseas Students \(Calculation of Refund\) Instrument 2024](#) (the Instrument), under the *Education Services for Overseas Students Act 2000* (ESOS Act).

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Description	Amount
5 Payment of fees after the due date	
Payment of fees after the due date—	
• from due date until census date	\$100
• after the census date	\$200
6 Library material	
Return of library material after the deadline—	
• when late sum reaches \$20	\$20
• after notice of demand, for each item	\$20
7 Examination fee	
Fee payable by internal students sitting external examinations—	
• examinations within Australia	\$320
• examinations conducted outside Australia	\$500
Exams for Other Institutions	
Fee payable by external students sitting examinations at UQ	
• Per 2-hour exam	\$320
• For each additional hour (or part thereof)	\$100
8 Academic transcripts, certificates, medals and statements	
My eQuals Transcript	\$20
My eQuals AHEGS	\$20
MyeQuals Testamur	\$50
Academic transcript — rapid turnaround (5 hours)	\$50
Paper Academic transcript — 3–5 working days	\$30+ postage where required
Paper Certificate of enrolment/award	\$50 + postage where required
Hard copy replacement award certificate (testamur) – name change, including gender or identity change	\$100 + postage where required
Hard copy replacement award certificate (testamur) – lost, damaged, stolen	\$150 + postage where required

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Description	Amount
Paper replacement Australian Higher Education Graduation Statement	\$40 + postage where required
Paper verification of academic qualifications	\$40 + postage where required
Paper replacement UQ Advantage Award Statement of Attainment	\$40 + postage where required
Paper replacement UQ Employability Award Statement of Attainment	\$40 + postage where required
University Medal — Replacement	\$125 + postage where required
University Medal — Presentation box	\$25 + postage where required
9 Course/subject outlines	
Application for copies of course/subject outline information contained in back copies of university handbooks	\$50
10 Graduation	
Graduation attendance —	
• registration by the due date	\$110
• registration after the due date	\$160
Administrative charge for cancellation of graduation attendance —	
• by the due date	25% of fee paid
• after the due date	100% of fee paid