

# Record of Allied Health student training

Complete pages one and two , then submit the entire document.

Student name	
Course / Profession	
Education Provider	

Students undertaking a Queensland Health clinical placement must complete and maintain currency of mandatory requirements **prior to the commencement of placement**. You are encouraged to seek support from your education provider placement coordinator for information on how to complete the clinical placement mandatory requirements prior to the commencement of your placement.

Please read the [‘Allied Health clinical placement training: A guide for students’](#) for further instructions on mandatory clinical placement requirements.

## Student Placement Deed mandatory clinical placement requirements

You must complete all Queensland Health clinical placement requirements as detailed on the [Clinical placements – Student information webpages](#) before commencing a placement within a Queensland Health facility. You will not be able to commence your placement until all requirements are completed:

- o [Preparing for your clinical placement](#)
- o [Documents for your clinical placement](#)
  - Student orientation checklist
  - Student Deed Poll

## Allied Health clinical placement training

The following training must also be completed by all Allied Health students in addition to the Student Placement Deed mandatory clinical placement requirements described above and detailed on the websites. For more information, please refer to the [Office of the Chief Allied Health Officer](#) website.

Students must present the ‘Record of Allied Health Student Training’ document, along with any associated documentation (e.g. Allied Health Student Training Completion Certificate, Certificate of Achievement the National Hand Hygiene Initiative) to your Queensland Health clinical educator **at the commencement of each placement**.

## Training to be completed PRIOR to the start of placement

The training listed below is to be completed prior to the start of placement.

Please read the [‘Allied Health clinical placement training: A guide for students’](#) for further instructions.

Training module	Date of Completion Certificate	Annual refresher date*
<b>Allied Health Clinical Placement Training (iLearn)</b> Lesson topics include: <ul style="list-style-type: none"> <li>• Child abuse and neglect*</li> <li>• Clinical handover</li> <li>• Comprehensive care</li> <li>• Consumer engagement</li> <li>• Clinical documentation</li> <li>• Informed consent</li> <li>• Patient identification and procedure matching</li> <li>• Patient rights</li> <li>• Personal protective equipment (PPE)</li> <li>• Safe, secure, and supportive workplaces - a guide for allied health students</li> <li>• The high-risk patient</li> </ul>	DD/MM/YYYY	
<b>Hand hygiene for clinical healthcare workers</b>	DD/MM/YYYY	
<b>The basics of infection prevention and control</b>	DD/MM/YYYY	
<b>Module requiring annual refresher*</b>		
<b>Allied Health Student Training (iLearn or website)</b> <ul style="list-style-type: none"> <li>• Child abuse and neglect*</li> </ul>		Leave this box blank when initially completing the document. You will need to enter a date in this box, when you refresh the Child Abuse and Neglect training in 12 months time

## Training to be completed AT the start of placement

The training listed below is site specific and is provided at the discretion of your clinical educator based on identified placement risks. When required, the training must be completed as directed by the Queensland Health clinical educator at the commencement of your placement and within the timeframes specified. This content is not available online and will be provided as face-to-face training at each facility.

Complete within first two days of starting each placement

Training	Date of completion	Student signature
Site-specific orientation	Placement 1:	
	Placement 2:	
	Placement 3:	
	Placement 4:	
	Placement 5:	
General evacuation instructions (Valid for 12 months at each site where completed)	Placement 1:	
	Placement 2:	
	Placement 3:	
	Placement 4:	
	Placement 5:	
Infection prevention and control including site-specific personal protective equipment procedures	Placement 1:	
	Placement 2:	
	Placement 3:	
	Placement 4:	
	Placement 5:	
Hazardous chemicals (Only required if conducting procedures or working in areas that hold safety data sheets)	Placement 1:	
	Placement 2:	
	Placement 3:	
	Placement 4:	
	Placement 5:	
How to report a workplace incident	Placement 1:	
	Placement 2:	

Training	Date of completion	Student signature
	Placement 3:	
	Placement 4:	
	Placement 5:	
Local emergency procedures	Placement 1:	
	Placement 2:	
	Placement 3:	
	Placement 4:	
	Placement 5:	
Patient handling (face to face)	Placement 1:	
	Placement 2:	
	Placement 3:	
	Placement 4:	
	Placement 5:	
Waste management (as relevant) <input type="checkbox"/> clinical & sharps <input type="checkbox"/> general waste and recyclables <input type="checkbox"/> cytotoxic waste <input type="checkbox"/> pharmaceutical waste <input type="checkbox"/> confidential waste	Placement 1:	
	Placement 2:	
	Placement 3:	
	Placement 4:	
	Placement 5:	

Complete within one week of starting each placement

Training	Date of completion	Student signature
Allied health data collection training and / or site-specific database entry  Note: the minimum requirement is training once per database (e.g., PI5, AHIIS, ABC).	Placement1: DD/MM/YY Databases:	
	Placement 2: DD/MM/YY Databases:	
	Placement 3: DD/MM/YY Databases:	
	Placement 4: DD/MM/YY Databases:	
	Placement 5: DD/MM/YY Databases:	

### Other site-specific training requirements

Please specify additional site-specific training details including timeframe for completion:

Training	Date of completion	Student signature
	Placement 1:	
	Placement 2:	
	Placement 1:	
	Placement 2:	
	Placement 1:	
	Placement 2:	
	Placement 1:	
	Placement 2:	