

The University of Queensland

Student Services and Amenities Fee (SSAF)

2024 Allocation Report

Introduction

The *Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022* (SSARA Guidelines) require higher education providers to provide a publicly available report on student services and amenities fee (SSAF) allocations and actual expenditure for the year as part of their annual reporting and in the form approved by the Minister. This *SSAF Allocation Report* is the form approved by the Minister.

The information provided in this *SSAF Allocation Report* does **not** require auditing by a financial accountant. The SSAF expenditure reporting is a separate process and remains unchanged, more information can be found in the [Financial Statements Guidelines](#) for Table A and B providers, and in the [Financial Viability Instructions: Applicants and Providers of FEE-HELP \(FVI\)](#) for all other approved providers.

SSAF Consultation and Achievements

At the University of Queensland (UQ), SSAF spending is managed by a student focussed Advisory Group which provides advice to the Deputy Vice-Chancellor (Academic) (DVCA). The DVCA approves how SSAF will be allocated to service providers to spend each year. When making decisions, the DVCA is informed by student consultation through:

- a) an advisory group of democratically elected representatives and representatives of major student organisations recognised by UQ, comprising:
 - i. Deputy Vice-Chancellor (Academic) (Chair)
 - ii. Director of Student Affairs
 - iii. [UQ Union](#) President
 - iv. UQ Union Vice-president, campus culture
 - v. President, [Association of Postgraduate Students](#)
 - vi. Academic Board undergraduate student representative
 - vii. [UQ Sport](#) student representative
 - viii. International student representative
 - ix. Aboriginal and/or Torres Strait Islander student representative.

The advisory group held six (6) meetings in 2024, including a February meeting which assessed and endorsed 2024 expenditure proposals from the major service providers (UQ, UQ Sport and the UQ Union). Proposal assessment included whether proposed expenditure complied with subsection 19-38(4) of the *Higher Education Support Act 2003*.

- b) an annual SSAF survey conducted in March open to all enrolled students.

The 2023 survey, which received 4,223 responses, was used to inform 2024 heads of expenditure and indicated the following priority areas of spending:

- i. Health and welfare;
- ii. Food and drink;
- iii. Careers; and
- iv. Accommodation.

The 2024 survey, which received 2,877 responses, was used to establish 2025 priorities.

SSAF funding in 2024 contributed to:

- 1) Employability services including a week-long event with panel discussions, workshops, networking events with employers;
- 2) Support for over 200 clubs, societies and collectives including sporting clubs;
- 3) Mental health support including counselling services and welfare advice;
- 4) Student advocacy and support including education, equity, gender, sexuality, legal and migration support;
- 5) Welcome and Induction (orientation activities) including Market Days;
- 6) Subsidising on-campus GP clinics for students;
- 7) Sporting membership subsidies, competition subsidies, interfaculty sport competitions;
- 8) Study skills workshops and learning advisor appointments;
- 9) Free breakfasts, dinners and food co-op to assist financially struggling students; and
- 10) Bursaries to financially assist students.

In 2024, UQ provided over 50% of SSAF income to the University of Queensland Union (UQ Union), a student-led organisation.

SSAF Revenue Summary

	2024 Allocation \$ ¹	2024 Actual \$
SSAF Revenue	\$16,206,763	\$16,182,892
SSAF revenue carried forward from 2023	\$12,498,110	\$12,498,110
Total SSAF funds available for 2024	\$28,704,873	\$28,681,002
SSAF revenue carried over into 2025	\$12,498,110	\$12,498,110

¹ Allocation refers to the SSAF funds expected to be received in the reported year (i.e., budgeted SSAF revenue).

SSAF Charge Summary

The student services and amenities fee (SSAF) charged to students must not be above the maximum fee for a calendar year. The maximum SSAF is indexed annually as required by the *Higher Education Support Act 2003* (the Act). In **2024** the maximum SSAF was **\$350**.

Student Status	2024 SSAF charged \$ ²	Number of students charged in 2024 ³
Full-time ¹ (> 0.75 EFTSL)	\$350	45,775
Part-time ¹ (< 0.75 EFTSL)	\$260	7,744
		Total: 53,519

¹ Note: As per Part 2 of the *Higher Education Support (Administration) Guidelines 2022* (Administration Guidelines), students studying on a part-time basis must not be charged more than 75 per cent of the maximum SSAF that a higher education provider determines for students studying on a full-time basis. The term “part-time basis” means a study load of less than 75 per cent of the normal full-time student load for the period to which the fee relates. As per part 7 of the Administration Guidelines, the normal EFTSL value for a full-time student studying over a period of one year is 1.0.

² Note: As per Part 2 of the Administration Guidelines, a higher education provider may choose to determine a different SSAF for particular categories of persons, including a zero amount.

³ Note: Students are categorised as full-time or part-time students based on the total EFTSL value of the units of study they undertook in [insert reported year]. For example, a student undertook a full-time study load in Semester 1 which was equal to 0.5 EFTSL and undertook a part-time study load in Semester 2 which was equal to 0.375 EFTSL. This student would be categorised as a full-time student in 2024 as the total EFTSL they undertook in 2024 was equal to 0.875.

Student Status	2024 SSAF charged \$ ²	Approx. number of SSAF students remote learning 2024 ⁴
Remote learning/Online only	\$130	3,635

⁴ Note: The Department of Education understands that not all higher education providers capture mode of study in their information systems and many students undertake a mixed mode of study such as face-to-face and remote learning. The data provided above is for students who undertook remote learning for 100% of their units of study. Please note, due to the limitations of our information systems, the above data may be approximate.

SSAF Allocation Summary

Key areas of expenditure 2024

Subsection 19-38(4) of the *Higher Education Support Act 2003* (the Act) provides a list of 19 allowable expenditure items which higher education providers may allocate and spend SSAF revenue on.

Please note, under subsection 19-38 of the Act, SSAF revenue must not be spent to support a political party or the election of a person as a member of the legislature of the Commonwealth, State or a Territory, or a local government body.

Key Area (reporting against these are mandatory)	2024 Total Allocation \$	2024 Total Actual Spend \$	Are services available online?	Estimated No. of students accessing services
1. Health Services	\$3,363,419	\$3,185,835	Yes	117,250
2. Clubs or other associations	\$1,171,305	\$1,640,959	Yes	37,660
a. Sporting	\$284,223	\$344,565	No	4,247
b. Internal student politics	\$0	\$0	N/A	0
c. Gender, sexuality, ethnicity, race, or nationality-based	\$202,762	\$296,319	Yes	7,215
d. Areas-of-study related e.g. law	\$506,904	\$740,796	Yes	17,853
e. Other activities e.g. music, debate, chess	\$126,726	\$185,199	Yes	392
f. Other	\$50,690	\$74,080	Yes	7,953
3. Accommodation	\$0	\$0	N/A	0
4. Employment/career services	\$1,969,191	\$2,099,509	Yes	33,900
5. Legal aid	\$191,974	\$156,044	Yes	342

6. Support for financial affairs	\$384,169	\$442,954	Yes	12,335
7. Other student amenities	\$9,126,705	\$8,657,591	Yes	375,995
Total	\$16,206,763	\$16,182,892		615,142

Organisations, bodies or third-party providers that received SSAF funding in 2024

1. Allocation of SSAF revenue – non-student-led organisations

Organisation Name ¹	Australian Business Number (ABN)	Supported Key Area	Total SSAF Funding Received from provider \$	% of total SSAF revenue collected by the Provider
The University of Queensland	63 942 912 684	1, 4, 6, 7	\$4,839,696	29.91%
UQ Sport	25 135 537 183	2a, 7	\$3,240,915	20.03%
		Total SSAF provided to non student-led organisations	\$8,080,611	49.94%

¹ Note: Only organisations, bodies or third-party providers who receive over \$1,000 in SSAF funding are expected to be disclosed.

2. Allocation of SSAF revenue to student led organisations – evidence of meeting requirement of 40 per cent

Organisation Name ²	Australian Business Number (ABN)	Supported Key Area	SSAF Funding Received from Provider \$	% of total revenue collected by the provider	If below 40 per cent, is there an agreed transition plan in place	Details of transition plan
University of Queensland Union	62 838 507 686	1, 2, 2a, 2c, 2d, 2e, 2f, 4, 5, 6, 7	\$8,102,281	50.06%		
		Total SSAF provided to student-led organisations	\$8,102,281	50.06%		

² Note: Only organisations, bodies or third-party providers who receive over \$1,000 in SSAF funding are expected to be disclosed.

3. Attestation that student led organisations in receipt of a minimum of 40 per cent of SSAF revenue are meeting governance requirements

Organisation Name ¹	Majority student-led	Democratically elected leaders	Independence	Audited accounts	Corporate Governance policies and procedures established and adhered to	If replying no on any measure, is there an agreed transition plan in place?	Details of transition plan
University of Queensland Union	Yes	Yes	Yes	Yes	Yes		

Declaration by Person of Authority

I, Professor Kris Ryan, Deputy Vice-Chancellor (Academic) of The University of Queensland, declare that the information provided in this Student Services and Amenities Fee (SSAF) Allocation Report is to the best of my knowledge true, complete and correct.

I further attest that the information provided in this Report meets the requirements of the *Higher Education Support Act 2003* and the Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022 and that, where transition arrangements have either been sought or approved, information is provided on this.



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Signature of Person making Declaration

Professor Kris Ryan

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Full name of Person making Declaration

Deputy Vice-Chancellor (Academic)

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Position of Person making Declaration

27 June 2025

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Date