A close up of a logo

Description automatically generatedEXAM CENTRE NOMINATION FORM (NON-STANDARD)

**Once you have submitted this this form, check your UQ Student email address EACH DAY until your**

**Off-Campus arrangements have been approved and confirmed.**

**STUDENT DETAILS**

|  |
| --- |
| Student Number: |
| Family Name: First Name: |
| Contact Ph: (within Australia) Contact Ph: (overseas) |
| UQ Student Email: |

**SEMESTER / EXAM DETAILS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Semester 1 □ Semester 2 □ Summer □ | | | Deferred □ Supplementary\* □ End of Semester \*\* □ | | |
| Course Code(s): |  |  | |  |  |
| \* Due to time constraints, arrangements can only be made if your nominated centre is able to send/receive exam materials via email at short notice  \*\*Eligibility criteria applies | | | | | |

**OFF CAMPUS LOCATION DETAILS Students must be in ONE LOCATION for the duration of the exam period**

|  |
| --- |
| Town / City / Country: |

**NOMINATION DETAILS – NON-STANDARD EXAM CENTRE**

|  |
| --- |
| University / Institution / Organisation: |
| Supervisor Name: |
| Position / Job Title: |
| Email address: |
| Contact Ph: (include country and area codes if outside Australia) |
| Does this centre have the capacity to send, scan and receive exam materials via email, Y/N? |
| Address (to send exam materials, if paper materials are preferred): |
| Venue/Street Address (for the student): |
| Opening Hours or Preferred exam session days and times: |
| Costs: |