

# Enrolling & Timetabling

A student's guide.

CRICOS 00025B • TEQSA PRV12080

# Acknowledgement of Country

The University of Queensland (UQ) acknowledges the Traditional Owners and their custodianship of the lands on which we meet.

We pay our respects to their Ancestors and their descendants, who continue cultural and spiritual connections to Country.

We recognise their valuable contributions to Australian and global society.



# 01 Enrolling

- Enrolment Dates
- Understanding the difference between Faculty & School
- Modes of Study
- Understanding your Electronic Course Profile (ECP)
- Enrolling in your courses
- Where to go for course advice & help

# Important enrolment dates

Why you need to enrol soon

Date	Event
10 Feb 2023	Last date to request a program change through <b>mySI-net</b>
13 – 17 Feb 2023	Orientation Week (O-week)
17 Feb 2023	Due date to enrol for <b>international students</b>
20 Feb 2023	Semester 1 classes commence
3 Mar 2023	Last date for addition / changes of enrolment Due date for payment of fees and charges
31 Mar 2023	Census date <b>Last date</b> to drop courses or cancel enrolment without financial penalty

# Faculty v School

What is the difference?

## Faculties

---

- › Business, Economics & Law
- › Engineering, Architecture & Information Technology
- › Health and Behavioural Sciences
- › Humanities and Social Sciences
- › Medicine
- › Science

## School

- › Agriculture and Food Sciences
- › Architecture
- › Biological Sciences
- › Biomedical Sciences
- › Business
- › Chemical Engineering
- › Chemistry and Molecular Biosciences
- › Civil Engineering
- › Communication and Arts
- › Dentistry
- › Earth and Environmental Sciences
- › Economics
- › Education
- › Health and Rehabilitation Sciences
- › Historical and Philosophical Inquiry
- › Human Movement and Nutrition Sciences
- › Information Technology and Electrical Engineering
- › Languages and Cultures
- › Law
- › Mathematics and Physics
- › Mechanical and Mining Engineering
- › Music
- › Nursing, Midwifery and Social Work
- › Pharmacy
- › Political Science and International Studies
- › Psychology
- › Public Health
- › Social Science
- › Veterinary Science

# Key terminology & information

- ❑ **Enrolment** – refers to when you choose the courses you will be studying in each semester (e.g. BIO2010 or ENGG2021)
- ❑ **Timetabling** – refers to when you select/preference your class times for each of your courses (i.e. when you will be attending your lectures & tutorials each week during the semester)
- ❑ **Program** - an approved combination of courses to obtain a degree (e.g. Bachelor of Engineering, Master of Nursing)
- ❑ **Course** - also known as 'subject' ; unit of study within a program (e.g. CHEM1010, ENGG2010)
- ❑ **Course Profile** - document that contains important information about a course (e.g. learning activities, assessment, requirements, policies)
- ❑ **Contact Hours** - number of hours per week for face-to-face learning (lectures, tutorials, workshops, etc.)
- ❑ **Course Coordinator** - they are responsible for designing, planning and teaching a course.
- ❑ **Faculty** - Manage programs and program rules. If you have any questions about your study plan and course selection, please contact your Faculty.
- ❑ **Student Number: 41234567 ; Username: s4123456**

Standard Full-Time study load is 8 units (generally 4 courses) per semester

International students with a student visa have to complete their program by the end date on their Confirmation of Enrolment (CoE). If you want to reduce the amount of courses you undertake this Semester, we advise you to speak with Student Services and your Faculty.

# Modes of study

## Internal v External

Courses may be available in more than one delivery mode, depending on course requirements.

You may be able to change to a different study mode during semester.

### Internal Mode:

- You can only enrol in internal courses if you're able to attend campus or other specified locations, such as clinical sites.

### External Mode:

- External courses offer all learning online, including all assessment.
- You are not required to attend on campus.

# Electronic Course Profile (ECP)

## Understanding the ECP

Your ECP (Electronic Course Profile) contains information on courses including

- Course objectives and aims
- Learning resources required (textbooks, specific software etc.)
- Course learning and teaching activities
- Assessment tasks

To view the ECP for a course you're enrolled in

- Log in to mySI-net (student login required) (*can be accessed via your my.UQ dashboard*)
- Select the 'Enrolments' tile
- Click on the blue information icon beside the course code

Alternatively you can view your course ECP on the Programs and Courses webpage

Please note: Some ECPs may not be available until the first week of classes.

# Accessing your ECP


 THE UNIVERSITY OF QUEENSLAND AUSTRALIA


 my.UQ

UQ HOME CONTACTS STUDY MAPS NEWS EVENTS LIBRARY MY.UQ

GO

HOME STARTING AT UQ PROGRAMS AND COURSES FACULTIES AND SCHOOLS

## Programs and Courses

Search Programs and Courses:

All programs & courses ▾

 [View search advice and tips](#)

### What can I study?

- [A-Z Undergraduate Programs](#)
- [A-Z Postgraduate Programs](#)
- [Higher Degrees by Research](#)
- [Summer Semester courses](#)
- [UQ College](#)
- [Study Abroad and Incoming Exchange](#)

### Browse by faculty

- [Business, Economics & Law](#)
- [Engineering, Architecture & Information Technology](#)
- [Health & Behavioural Sciences](#)
- [Humanities & Social Sciences](#)
- [Medicine](#)
- [Science](#)
- [Graduate School](#)

### Help and advice

- [my.UQ](#)
- [Student Centre](#)
- [UQ Library](#)
- [AQF qualifications](#)
- [Courses and Programs Archive](#)

### ON THIS SITE

- [Starting at UQ](#)
- [Programs and courses](#)
- [Faculties and schools](#)

# What does your ECP look like?

**Course Profile**

The following table displays all course profiles for this Blackboard course.

Profiles that match your SI-Net enrolment will show with a 'View Profile' button, which will show you the authenticated view of the Course Profile.

Profiles that match the course, but not your enrolment will show with a 'View Limited Profile' button, this will show a limited public view of the Course Profile.

Profiles that match this course and have not been made available in ECP will show as 'Not Available'

If you do not see any profiles listed in the table below indicates that Blackboard is unable to find course profiles for this course and you should refer to My SI-Net to get your profile.

Please note SI-Net enrolments are updated nightly, you may need to check back tomorrow if you have just enrolled via SI-Net.

COURSE CODE	SESSION START	SESSION FINISH	MODE	LOCATION	UNIT	STATUS	PROFILE
BIOL2006	Sem 1 2020	Sem 1 2020	Internal	St Lucia	School of Biological Sciences	SI-Net Enrolled	<a href="#">View Profile</a>
BIOL2106	Sem 1 2020	Sem 1 2020	Internal	St Lucia	School of Biological Sciences	SI-Net Not Enrolled	<a href="#">View Limited Profile</a>

Displaying 1 to 2 of 2 items [Show All](#) [Edit Paging...](#)

## BIOL2010 - Ecology

Semester: Sem 1 2020 | Location: St Lucia | Mode: Internal

1. [Course Information](#) [Print View](#)
  2. [Aims & Objectives](#) [Student Noticeboard](#)
  3. [Learning Resources](#) [Profile History](#)
  4. [Learning Activities](#)
  5. [Assessment](#)
  6. [Policies & Guidelines](#)
- [Learning Summary](#)

## 1. General Course Information

### 1.1 Course Details

**Course Code:** BIOL2010

**Course Title:** Ecology

**Coordinating Unit:** School of Biological Sciences

Cont...

## 5. Assessment

### 5.1 Assessment Summary

This is a summary of the assessment in the course. For detailed information on each assessment, see [5.5 Assessment Detail](#) below.

Assessment Task	Due Date	Weighting	Learning Objectives
<i>Tutorial Exercise</i> Paper critique in tutorial groups	06 Mar 20 - 22 May 20	12%	1, 2, 3, 5
<i>In Class Quiz</i> Revision quizzes	17 Mar 20 9:00 - 28 May 20 9:00	18%	1, 2, 3, 4, 5
<i>Online Discussion</i> The Balance of Nature	27 Mar 20 10:00 - 09 Apr 20 12:00	5%	1, 2, 3, 4, 5
<i>Practical</i> Practical 1: Abstract	08 Apr 20 14:00	10%	4, 5, 6
<i>Practical</i> Practical 2: Abstract	28 May 20 14:00	10%	4, 5, 6
<i>Exam - during Exam Period (Central)</i> Online non-invigilated exam	Examination Period	45%	1, 2, 3, 4, 5

### 5.2 Course Grading

Example criteria for each of the grades can be found in [PPL 3.10.02 Assessment Procedures](#) - section 7 Appendix.

**Grade X:** No assessable work received.

**Grade 4 (Low Pass):** Absence of evidence of achievement of course learning outcomes.

## 4. Teaching & Learning Activities

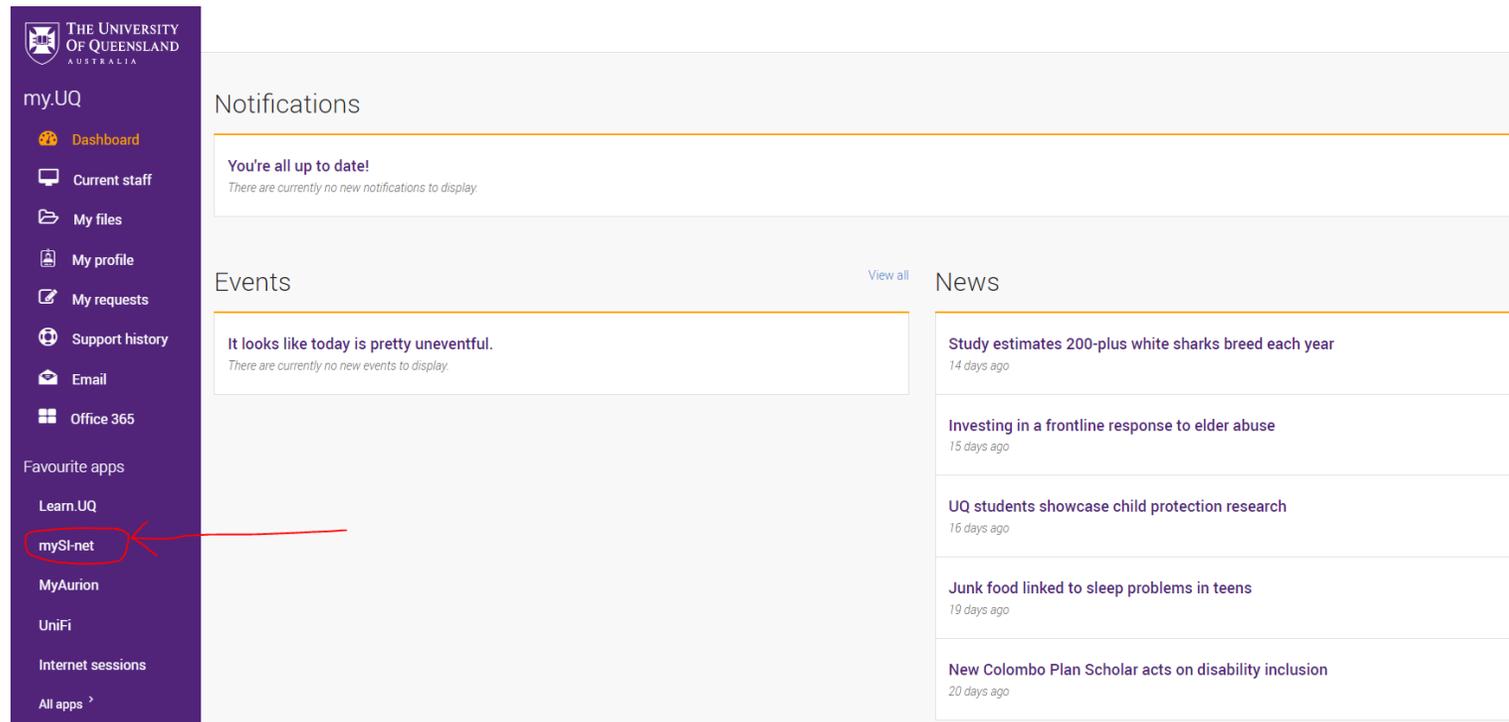
### 4.1 Learning Activities

Default Title - Change as desired

Date	Activity	Learning Objectives
25 Feb 20 13:00	<b>Lecture 1: (Lecture):</b> Course introduction. Lecturer: Furlong	1, 5, 6
27 Feb 20 11:00	<b>Lecture 2: (Lecture):</b> Experimental methods in ecology Lecturer: Furlong	1, 2, 3, 4
28 Feb 20 13:00	<b>Lecture 3: (Lecture):</b> Conditions and resources 1 Lecturer: Furlong	1, 2, 3, 4
03 Mar 20 14:00	<b>Lecture 4: (Lecture):</b> Conditions and resources 2 Lecturer: Furlong	1, 2, 3, 4
05 Mar 20 11:00	<b>Lecture 5: (Lecture):</b> The ecological niche Lecturer: Furlong	1, 2, 3, 4
06 Mar 20 13:00	<b>Lecture 6: (Lecture):</b> The nature of predation Lecturer: Furlong	1, 2, 3, 4
10 Mar 20 13:00	<b>Lecture 7: (Lecture):</b> Population dynamics of predation Lecturer: Furlong	1, 2, 3, 4
12 Mar 20 11:00	<b>Lecture 8: (Lecture):</b> Herbivory Lecturer: Furlong	1, 2, 3, 4
13 Mar 20 13:00	<b>Lecture 9: (Lecture):</b> Interspecific competition	1, 2, 3, 4

# Enrolling in Courses

- You must enrol in your courses online via mySI-net.
- You can access mySI-net here: <https://www.sinet.uq.edu.au>
- Or you can follow the link from your my.UQ dashboard:



The screenshot displays the my.UQ dashboard interface. On the left is a dark purple sidebar with the University of Queensland logo and the text 'my.UQ'. Below this, a list of navigation items includes 'Dashboard', 'Current staff', 'My files', 'My profile', 'My requests', 'Support history', 'Email', and 'Office 365'. Under the heading 'Favourite apps', there are links for 'Learn.UQ', 'mySI-net', 'MyAurion', 'UniFi', and 'Internet sessions'. The 'mySI-net' link is circled in red, with a red arrow pointing to it from the right. The main content area is light grey and divided into three sections: 'Notifications' (with a message 'You're all up to date!'), 'Events' (with a message 'It looks like today is pretty uneventful.'), and 'News' (with a list of news items including 'Study estimates 200-plus white sharks breed each year' and 'Investing in a frontline response to elder abuse').

# mySI-net

## Enrolling in Courses

- Enrol in your courses
- Update your Personal Details
- Pay your fees
- View final grades
- Request a change of program
- Program summary
- Defer exams

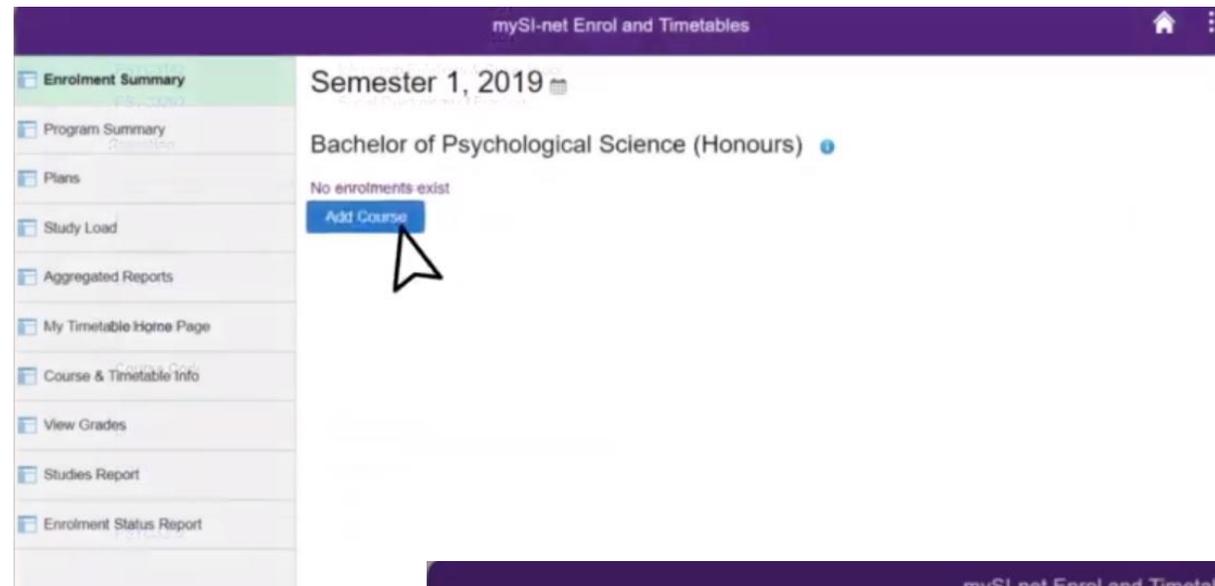
The screenshot shows the mySI-net Student dashboard for The University of Queensland Australia. The interface is organized into a grid of seven main sections:

- Student Account:** Displays "You Owe: \$ 50.00" in red, with a "Pay My Fees Now" link. Below it, it shows "Pay: \$ 50.00" and "Overdue (Sem 2, 2021)".
- Tasks and Messages:** Shows "2 Tasks" and "0 Actions".
- mySI-net Requests:** Features an icon of a document with a pencil and a checkmark.
- Personal Details:** Features an icon of a person silhouette with a pencil.
- Enrolments:** Features an icon of a calendar with a pencil.
- Financials:** Features an icon of a wallet with a dollar sign and coins.
- Graduation:** Features an icon of a graduation cap.

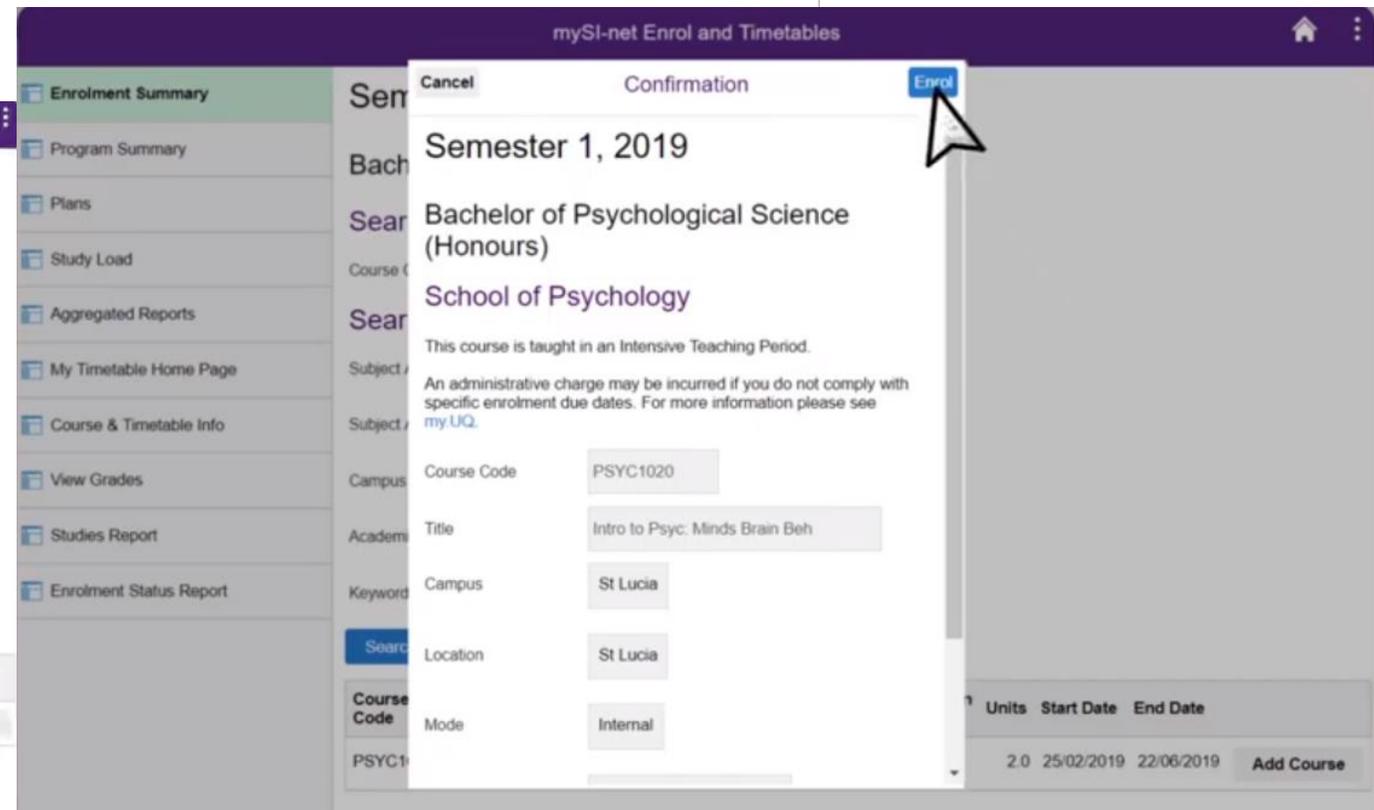
The top navigation bar includes the university logo, the text "mySI-net Student", a home icon, and a menu icon. At the bottom right, there is a refresh icon.

# mySI-net

How to enrol



14



# Advice & help

Where to go to get course advice and help.

**Faculty of Health and Behavioural Sciences (HABS)**

[habs@uq.edu.au](mailto:habs@uq.edu.au)

**Faculty of Medicine**

[med.enquiries@uq.edu.au](mailto:med.enquiries@uq.edu.au)

**Faculty of Business, Economics & Law (BEL)**

[bel@uq.edu.au](mailto:bel@uq.edu.au)

**Faculty of Humanities and Social Sciences (HASS)**

[hass@uq.edu.au](mailto:hass@uq.edu.au)

**Faculty of Science**

[enquire@science.uq.edu.au](mailto:enquire@science.uq.edu.au)

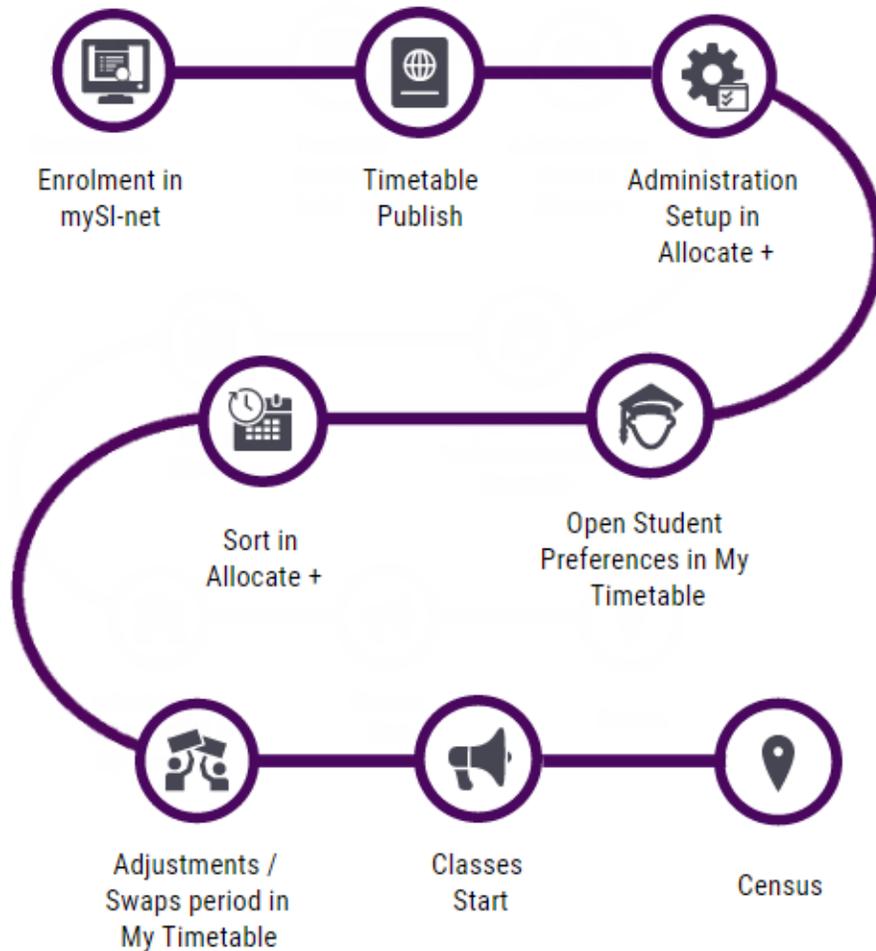
**Faculty of Engineering, Architecture and Information Technology (EAIT)**

[enquiries@eait.uq.edu.au](mailto:enquiries@eait.uq.edu.au)

# 02 Timetabling

- Class allocation process
- Important dates
- How do I choose my classes? What does this look like?
- Class preferencing guide
- How do I make changes to my timetable?
- Where to go for timetable advice & help

# Class allocation process



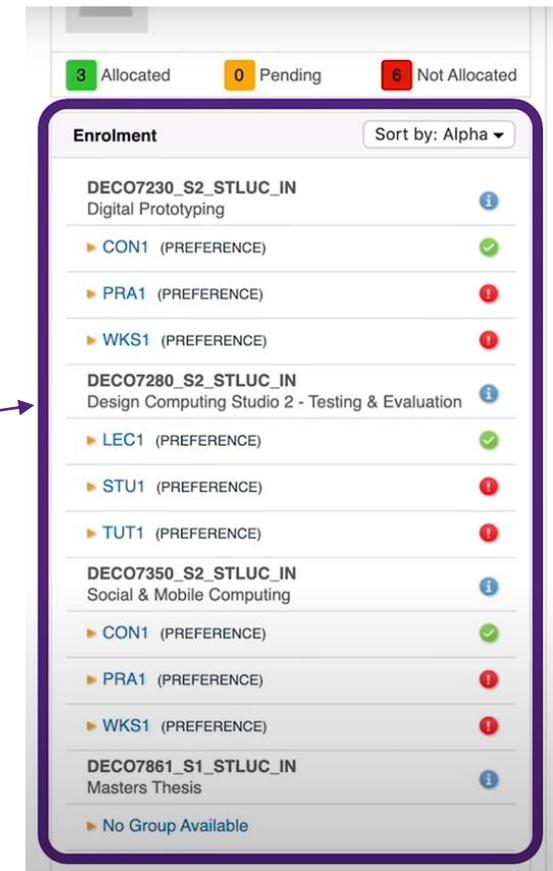
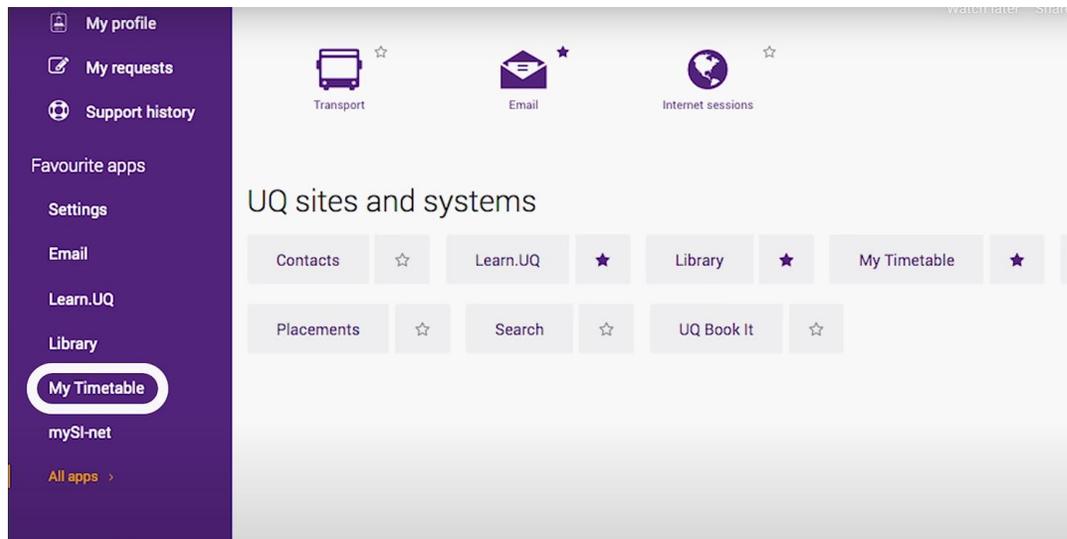
Action	Date
Student preferences open (12:00 noon)	16 Jan 2023
Student preferences close (4:00pm)	27 Jan 2023
Adjustment / swap period opens (12:00 noon)	6 Feb 2023
Adjustment period closes (09:00am)	13 Feb 2023

# How to choose class times?

Now that you have enrolled in your courses, you need to select your preferred class times. Your classes will be allocated based on the preferences you select.

This step is called Class Preferencing

To select your preferred class times, you'll need to register your preferred times through My Timetable (our class allocation system). This can be accessed through your my.UQ Dashboard (student login required)



# Class Preferencing Guide

Change to view in list format

Home Timetable Preferences Planner LiveCal Help Logout

3 Allocated 0 Pending 5 Not Allocated

**Enrolment** Sort by: Alpha ▾

**COMP7505\_S2\_STLUC\_IN**  
Algorithms & Data Structures

- ▶ LEC1 (READ ONLY) ✓
- ▶ TUT1 (PREFERENCE) ❌

**COMP7702\_S2\_STLUC\_IN**  
Artificial Intelligence

- ▶ LEC1 (READ ONLY) ❌
- ▶ TUT1 (PREFERENCE) ❌

**DECO7381\_S2\_STLUC\_IN**  
Design Computing Studio 3 - Build

- ▶ STU1 (READ ONLY) ✓
- ▶ WKS1 (READ ONLY) ✓

**ENGG7811\_S2\_STLUC\_IN**  
Research Methods

- ▶ LEC1 (READ ONLY) ❌
- ▶ TUT1 (READ ONLY) ❌

Show as flat

All Weeks ▾ 

**! You have not entered your preference.**

**i You must enter at least 4 preferences**

Preference	Activity	Day	Time	Campus	Location	Staff	Duration	Weeks	Description
-- 0%	01	Tue	08:00	STLUC	09-217 - Michie Building, Tutorial Room	-	1 hr	6/8-1/10, 15/10-29/10	Algorithms & Data Structures
-- 0%	02	Tue	12:00	STLUC	83-C511 - Hartley Teakle Building, Tutorial Room	-	1 hr	6/8-1/10, 15/10-29/10	Algorithms & Data Structures
-- 0%	03	Tue	13:00	STLUC	83-C511 - Hartley Teakle Building, Tutorial Room	-	1 hr	6/8-1/10, 15/10-29/10	Algorithms & Data Structures
-- 0%	04	Wed	11:00	STLUC	09-219 - Michie Building, Tutorial Room	-	1 hr	31/7-7/8, 21/8-25/9, 9/10-23/10	Algorithms & Data Structures
-- 0%	05	Wed	09:00	STLUC	35-111 - Chamberlain Building, Tutorial Room	-	1 hr	31/7-7/8, 21/8-25/9, 9/10-23/10	Algorithms & Data Structures

Save

# Class Preferencing Guide

...or view in timetable format

Home Timetable Preferences Planner LiveCal Help Logout

3 Allocated 0 Pending 5 Not Allocated

Enrolment Sort by: Alpha

- COMP7505\_S2\_STLUC\_IN Algorithms & Data Structures
  - LEC1 (READ ONLY)
  - TUT1 (PREFERENCE)
- COMP7702\_S2\_STLUC\_IN Artificial Intelligence
  - LEC1 (READ ONLY)
  - TUT1 (PREFERENCE)
- DECO7381\_S2\_STLUC\_IN Design Computing Studio 3 - Build
  - STU1 (READ ONLY)
  - WKS1 (READ ONLY)
- ENGG7811\_S2\_STLUC\_IN Research Methods
  - LEC1 (READ ONLY)
  - TUT1 (READ ONLY)

Timetable Weeks

Show as grid

All Weeks

Preference Save Show Timetable

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
8:00 AM		08:00 - 09:00 -- 0% 01 6/8-1/10, 15/10-					
9:00 AM			09:00 - 10:00 -- 0% 05 31/7-7/8, 21/8-				
10:00 AM							
11:00 AM			11:00 - 12:00 -- 0% 04 31/7-7/8, 21/8-				
12:00 PM		12:00 - 13:00 -- 0% 02 6/8-1/10, 15/10-					
1:00 PM		13:00 - 14:00 -- 0% 03 6/8-1/10, 15/10-					
2:00 PM							
3:00 PM							
4:00 PM							

# Class Preferencing Guide

Home Timetable Preferences Planner LiveCal Help Logout

3 Allocated 0 Pending 5 Not Allocated

Enrolment Sort by: Alpha

COMP7505\_S2\_STLUC\_IN  
Algorithms & Data Structures

LEC1 (READ ONLY)

TUT1 (PREFERENCE)

COMP7702\_S2\_STLUC\_IN  
Artificial Intelligence

LEC1 (READ ONLY)

TUT1 (PREFERENCE)

DECO7381\_S2\_STLUC\_IN  
Design Computing Studio 3 - Build

STU1 (READ ONLY)

WKS1 (READ ONLY)

ENGG7811\_S2\_STLUC\_IN  
Research Methods

LEC1 (READ ONLY)

TUT1 (READ ONLY)

You have not entered your preference.

You must enter at least 4 preferences

Preference	Activity	Day	Time	Campus	Location	Staff	Duration	Weeks	Description
--	0%	01	Mon 08:00	STLUC	78-116 - General Purpose South, Computer Laboratory	-	2 hrs	5/8-30/9, 21/10-28/10	Artificial Intelligence
2	0%	02	Mon 10:00	STLUC	78-116 - General Purpose South, Computer Laboratory	-	2 hrs	5/8-30/9, 21/10-28/10	Artificial Intelligence
5	0%	03	Mon 14:00	STLUC	78-116 - General Purpose South, Computer Laboratory	-	2 hrs	5/8-30/9, 21/10-28/10	Artificial Intelligence
8	0%	04	Tue 10:00	STLUC	78-116 - General Purpose South, Computer Laboratory	-	2 hrs	5/8-30/9, 21/10-28/10	Artificial Intelligence
9	0%	05	Wed 08:00	STLUC	78-116 - General Purpose South, Computer Laboratory	-	2 hrs	31/7-7/8, 21/8-25/9, 9/10-23/10	Artificial Intelligence
1	0%	06	Wed 10:00	STLUC	78-116 - General Purpose South, Computer Laboratory	-	2 hrs	31/7-7/8, 21/8-25/9, 9/10-23/10	Artificial Intelligence
2	0%	07	Wed 16:00	STLUC	78-116 - General Purpose South, Computer Laboratory	-	2 hrs	31/7-7/8, 21/8-25/9, 9/10-23/10	Artificial Intelligence
7	0%	08	Thu 10:00	STLUC	78-116 - General Purpose South, Computer Laboratory	-	2 hrs	1/8-26/9, 10/10-24/10	Artificial Intelligence
9	0%	09	Thu 14:00	STLUC	78-116 - General Purpose South, Computer Laboratory	-	2 hrs	1/8-26/9, 10/10-24/10	Artificial Intelligence
6	0%	10	Fri 08:00	STLUC	78-116 - General Purpose South, Computer Laboratory	-	2 hrs	2/8-27/9, 11/10-25/10	Artificial Intelligence

Save

**MINIMUM OF 4 PREFERENCES**

**1 FOR YOUR HIGHEST PREFERENCE**

- % shows how full the class is

# Class Preferencing Guide

REFERENCE) 

I\_S2\_STLUC\_IN  
Computing Studio 3 - Build 

READ ONLY) 

READ ONLY) 

I\_S2\_STLUC\_IN  
Methods

READ ONLY)

READ ONLY)

8		0%	04	Tue	10:00	STLUC	78-116 - General Purpose South, Computer Laboratory	-	2 hrs	6/8-1/10, 11/29/10
9		0%	05	Wed	08:00	STLUC	78-116 - General Purpose South, Computer Laboratory	-	2 hrs	31/7-7/8, 2/9/10-23/10
4		0%	06	Wed	10:00	STLUC	78-116 - General Purpose South, Computer Laboratory	-	2 hrs	31/7-7/8, 2/9/10-23/10
										31/7-7/8, 2/9/10-23/10
										1/8-26/9, 11/24/10
										1/8-26/9, 11/24/10
										2/8-27/9, 11/25/10



Your preferences for COMP7702\_S2\_STLUC\_IN, activity group TUT1 have been recorded. No allocation has been made at this time. Your preferences will be taken into account by the timetable sort process that will try to allocate you to your highest preference.

[Close](#) 

# Class Preferencing Guide

3 Allocated
 6 Pending
 0 Not Allocated

**Enrolment** Sort by: Alpha ▼

---

**DECO7230\_S2\_STLUC\_IN**  
Digital Prototyping i

- ▶ CON1 (PREFERENCE) ✔
- ▶ PRA1 (PREFERENCE) ⋮
- ▶ WKS1 (PREFERENCE) ⋮

---

**DECO7280\_S2\_STLUC\_IN**  
Design Computing Studio 2 - Testing & Evaluation i

- ▶ LEC1 (PREFERENCE) ✔
- ▶ STU1 (PREFERENCE) ⋮
- ▶ TUT1 (PREFERENCE) ⋮

---

**DECO7350\_S2\_STLUC\_IN**  
Social & Mobile Computing i

- ▶ CON1 (PREFERENCE) ✔
- ▶ PRA1 (PREFERENCE) ⋮
- ▶ WKS1 (PREFERENCE) ⋮

---

**DECO7861\_S1\_STLUC\_IN**  
Masters Thesis i

**My Preferences**

**DECO7230\_S2\_STLUC\_IN**

Group	Preference	Activity	Day	Time	Duration	Location	Weeks
PRA1	1	02	Wed	14:00	2 hrs	74-208 - Don Nicklin Building, Computer Lab	31/7-7/8, 21/8-25/9, 9/10-23/10
PRA1	2	01	Tue	12:00	2 hrs	74-208 - Don Nicklin Building, Computer Lab	6/8-1/10, 15/10-29/10
WKS1	1	01	Fri	08:00	2 hrs	74-208 - Don Nicklin Building, Computer Lab	26/7-27/9, 11/10-25/10
WKS1	2	02	Fri	12:00	2 hrs	74-208 - Don Nicklin Building, Computer Lab	26/7-27/9, 11/10-25/10

**DECO7280\_S2\_STLUC\_IN**

Group	Preference	Activity	Day	Time	Duration	Location	Weeks
STU1	1	05	Tue	14:00	2 hrs	49-316A - Advanced Engineering Building, Simulation & Modelling 2	30/7-1/10, 15/10-29/10
STU1	2	03	Tue	08:00	2 hrs	49-316A - Advanced Engineering Building, Simulation & Modelling 2	30/7-1/10, 15/10-29/10
STU1	3	06	Fri	11:00	2 hrs	49-316A - Advanced Engineering Building, Simulation & Modelling 2	26/7-27/9, 11/10-25/10
STU1	4	01	Mon	12:00	2 hrs	49-316A - Advanced Engineering Building, Simulation & Modelling 2	29/7-30/9, 21/10-28/10
TUT1	1	05	Fri	08:00	1 hr	26-232 - Connell Building, Tutorial Room	26/7-27/9
TUT1	2	03	Thu	11:00	1 hr	14-115 - Sir Llew Edwards Building, Tutorial Room	25/7-26/9
TUT1	3	01	Wed	16:00	1 hr	14-115 - Sir Llew Edwards Building, Tutorial Room	24/7-7/8, 21/8-25/9
TUT1	4	04	Thu	12:00	1 hr	47A-141 - Sir James Foots Building, Tutorial Room	25/7-26/9

**DECO7350\_S2\_STLUC\_IN**

Group	Preference	Activity	Day	Time	Duration	Location	Weeks
PRA1	1	01	Fri	10:00	2 hrs	78-208 - General Purpose South, Computer Laboratory	2/8-27/9, 11/10-18/10
PRA1	2	03	Fri	16:00	2 hrs	78-208 - General Purpose South, Computer Laboratory	2/8-27/9, 11/10-18/10
PRA1	3	02	Fri	14:00	2 hrs	78-208 - General Purpose South, Computer Laboratory	2/8-27/9, 11/10-18/10
WKS1	1	02	Tue	14:00	2 hrs	78-209 - General Purpose South, Studio	30/7-1/10, 15/10-29/10
WKS1	2	01	Thu	14:00	2 hrs	78-209 - General Purpose South, Studio	25/7-26/9, 10/10-24/10

# How do I make changes to my timetable?

This step is called **Class Adjustment**

Once the system has created your timetable, class adjustment begins (6 Feb 2023)

During the class adjustment stage you can:

- review your allocated timetable
- swap class times if there's a space available
- add your name to a waitlist to swap
- allocate yourself to classes you missed during the class preferencing stage.

**Note:** Review your timetable as soon as you can. The earlier you swap or waitlist, the better chance you have of getting the timetable you want!

# How do I make changes to my timetable?

13 Allocated 0 Pending 0 Not Allocated

**Enrolment** Sort by: Alpha

- ENGG1300\_S2\_STLUC\_IN  
Introduction to Electrical Systems
  - EXM1 (ADJUST) ✓
  - LEC1 (ADJUST) ✓
  - PRA1 (PREFERENCE) ✓
  - PRA2 (PREFERENCE) ✓
- FINM1415\_S2\_STLUC\_IN  
Introduction to Finance
  - LEC1 (ADJUST) ✓
  - TUT1 (ADJUST) ✓
- MECH2100\_S2\_STLUC\_IN  
Machine Element Design
  - LEC1 (ADJUST) ✓
  - LEC2 (ADJUST) ✓
  - TUT1 (ADJUST) ✓
- MECH2210\_S2\_STLUC\_IN  
Intermediate Mechanical & Space Dynamics
  - LEC1 (ADJUST) ✓
  - LEC2 (ADJUST) ✓
  - PRA1 (ADJUST) ✓
  - TUT1 (ADJUST) ✓

Home Timetable Preferences Planner LiveCal Help Logout

13 Allocated 0 Pending 0 Not Allocated

**Enrolment** Sort by: Alpha

- ENGG1300\_S2\_STLUC\_IN  
Introduction to Electrical Systems
  - EXM1 (ADJUST) ✓
  - LEC1 (ADJUST) ✓
  - PRA1 (PREFERENCE) ✓
  - PRA2 (PREFERENCE) ✓
- FINM1415\_S2\_STLUC\_IN  
Introduction to Finance
  - LEC1 (ADJUST) ✓
  - TUT1 (ADJUST) ✓
- MECH2100\_S2\_STLUC\_IN  
Machine Element Design
  - LEC1 (ADJUST) ✓
  - LEC2 (ADJUST) ✓
  - TUT1 (ADJUST) ✓
- MECH2210\_S2\_STLUC\_IN  
Intermediate Mechanical & Space Dynamics
  - LEC1 (ADJUST) ✓
  - LEC2 (ADJUST) ✓
  - PRA1 (ADJUST) ✓
  - TUT1 (ADJUST) ✓

You're allocated.

	Activity	Day	Time	Free	Campus	Location	Staff	Duration	Weeks	Description
Full	01	Tue	10:00	0	STLUC	49-401 - Advanced Engineering Building, Active Learning Studio	-	2 hrs	13/8, 3/9, 24/9-1/10	Interm Mech & Space Dynamics
Full	02	Tue	10:00	0	STLUC	49-401 - Advanced Engineering Building, Active Learning Studio	-	2 hrs	13/8, 3/9, 24/9, 15/10	Interm Mech & Space Dynamics
Select	03	Tue	10:00	1	STLUC	49-401 - Advanced Engineering Building, Active Learning Studio	-	2 hrs	20/8, 10/9-17/9, 22/10	Interm Mech & Space Dynamics
Allocated	04	Tue	10:00	0	STLUC	49-401 - Advanced Engineering Building, Active Learning Studio	-	2 hrs	20/8, 10/9-17/9, 22/10	Interm Mech & Space Dynamics
Select	05	Tue	10:00	1	STLUC	49-401 - Advanced Engineering Building, Active Learning Studio	-	2 hrs	13/8, 27/8, 10/9, 15/10	Interm Mech & Space Dynamics
Full	06	Tue	10:00	0	STLUC	49-401 - Advanced Engineering Building, Active Learning Studio	-	2 hrs	20/8-27/8, 10/9, 15/10	Interm Mech & Space Dynamics
Full	07	Tue	10:00	0	STLUC	49-401 - Advanced Engineering Building, Active Learning Studio	-	2 hrs	20/8-3/9, 1/10	Interm Mech & Space Dynamics
Select	08	Tue	10:00	2	STLUC	49-401 - Advanced Engineering Building, Active Learning Studio	-	2 hrs	20/8, 3/9-10/9, 1/10	Interm Mech & Space Dynamics
Full	09	Tue	10:00	0	STLUC	49-401 - Advanced Engineering Building, Active Learning Studio	-	2 hrs	13/8, 27/8, 10/9, 24/9	Interm Mech & Space Dynamics
Select	10	Tue	10:00	2	STLUC	49-401 - Advanced Engineering Building, Active Learning Studio	-	2 hrs	13/8, 27/8, 10/9, 24/9	Interm Mech & Space Dynamics

# How do I make changes to my timetable?

Home Timetable Preferences Planner LiveCal Help Logout

13 Allocated 0 Pending 0 Not Allocated

Enrolment Sort by: Alpha

- ENGG1300\_S2\_STLUC\_IN Introduction to Electrical Systems
  - EXM1 (ADJUST)
  - LEC1 (ADJUST)
  - PRA1 (PREFERENCE)
  - PRA2 (PREFERENCE)
- FINM1415\_S2\_STLUC\_IN Introduction to Finance
  - LEC1 (ADJUST)
  - TUT1 (ADJUST)
- MECH2100\_S2\_STLUC\_IN Machine Element Design
  - LEC1 (ADJUST)
  - LEC2 (ADJUST)
  - TUT1 (ADJUST)
- MECH2210\_S2\_STLUC\_IN Intermediate Mechanical & Space Dynamics
  - LEC1 (ADJUST)
  - LEC2 (ADJUST)
  - PRA1 (ADJUST)
  - TUT1 (ADJUST)

You're allocated.

	Activity	Day	Time	Free	Campus	Location	Staff	Duration
Full	01	Tue	10:00	0	STLUC	49-401 - Advanced Engineering Building, Active Learning Studio	-	2 hrs
Full	02	Tue	10:00	0	STLUC	49-401 - Advanced Engineering Building, Active Learning Studio	-	2 hrs
Select	03	Tue	10:00	1	STLUC	49-401 - Advanced Engineering Building, Active Learning Studio	-	2 hrs
Select	04	Tue	10:00	1	STLUC	49-401 - Advanced Engineering Building, Active Learning Studio	-	2 hrs
Select	05	Tue	10:00	1	STLUC	49-401 - Advanced Engineering Building, Active Learning Studio	-	2 hrs
Select	08	Tue	10:00	2	STLUC	49-401 - Advanced Engineering Building, Active Learning Studio	-	2 hrs
Full	09	Tue	10:00	0	STLUC	49-401 - Advanced Engineering Building, Active Learning Studio	-	2 hrs
Select	10	Tue	10:00	2	STLUC	49-401 - Advanced Engineering Building, Active Learning Studio	-	2 hrs

**YOU WILL BECOME WAITLISTED**

You are requesting a swap. If a place becomes available, you will be immediately moved to this activity.

OK Cancel

# How do I make changes to my timetable?

Home Timetable Preferences Planner LiveCal Help Logout

watch later

13 Allocated 0 Pending 0 Not Allocated

Enrolment Sort by: Alpha

- ENGG1300\_S2\_STLUC\_IN Introduction to Electrical Systems
  - EXM1 (ADJUST) ✓
  - LEC1 (ADJUST) ✓
  - PRA1 (PREFERENCE) ✓
  - PRA2 (PREFERENCE) ✓
- FINM1415\_S2\_STLUC\_IN Introduction to Finance
  - LEC1 (ADJUST) ✓
  - TUT1 (ADJUST) ✓
- MECH2100\_S2\_STLUC\_IN Machine Element Design
  - LEC1 (ADJUST) ✓
  - LEC2 (ADJUST) ✓
  - TUT1 (ADJUST) ✓
- MECH2210\_S2\_STLUC\_IN Intermediate Mechanical & Space Dynamics
  - LEC1 (ADJUST) ✓
  - LEC2 (ADJUST) ✓
  - PRA1 (ADJUST) ✓
  - TUT1 (ADJUST) ✓

You're allocated.  
You have a pending swap request.

	Activity	Day	Time	Free	Campus	Location	Staff	Duration	Weeks	Description
Full	01	Tue	10:00	0	STLUC	49-401 - Advanced Engineering Building, Active Learning Studio	-	2 hrs	13/8, 3/9, 24/9-1/10	Intern Mech & Space Dynamics
Full	02	Tue	10:00	0	STLUC	49-401 - Advanced Engineering Building, Active Learning Studio	-	2 hrs	13/8, 3/9, 24/9-15/10	Intern Mech & Space Dynamics
Select	03	Tue	10:00	1	STLUC	49-401 - Advanced Engineering Building, Active Learning Studio	-	2 hrs	20/8, 10/9, 17/9, 22/10	Intern Mech & Space Dynamics
Select	04	Tue	10:00	1	STLUC	49-401 - Advanced Engineering Building, Active Learning Studio	-	2 hrs	20/8, 10/9, 17/9, 22/10	Intern Mech & Space Dynamics
Select	05	Tue	10:00	1	STLUC	49-401 - Advanced Engineering Building, Active Learning Studio	-	2 hrs	13/8, 27/8, 10/9, 15/10	Intern Mech & Space Dynamics
Select					STLUC	49-401 - Advanced Engineering Building, Active Learning Studio	-	2 hrs	20/8-27/8, 10/9	Intern Mech & Space Dynamics
Select					STLUC	49-401 - Advanced Engineering Building, Active Learning Studio	-	2 hrs		Intern Mech & Space Dynamics
Select	08	Tue	10:00	2	STLUC	49-401 - Advanced Engineering Building, Active Learning Studio	-	2 hrs	3/9-10/9, 1/10	Intern Mech & Space Dynamics
Full	09	Tue	10:00	0	STLUC	49-401 - Advanced Engineering Building, Active Learning Studio	-	2 hrs	13/8, 27/8, 10/9, 24/9	Intern Mech & Space Dynamics
Select	10	Tue	10:00	2	STLUC	49-401 - Advanced Engineering Building, Active Learning Studio	-	2 hrs	13/8, 27/8, 10/9, 24/9	Intern Mech & Space Dynamics

**YOU WILL BECOME WAITLISTED**

**AND ALLOCATED IF SPACE BECOMES AVAILABLE**

Your swap will be processed once a place becomes available

Close

# Timetable Help

If there are no suitable class times available, or if you need further help, contact the relevant faculty or school for advice. They'll be listed as the 'coordinating unit' in your course profile.

- Business, Economics and Law (BEL):  
Business: [business.mytimetable@uq.edu.au](mailto:business.mytimetable@uq.edu.au)  
Economics: [economics.mytimetable@uq.edu.au](mailto:economics.mytimetable@uq.edu.au)  
Law: [law.mytimetable@uq.edu.au](mailto:law.mytimetable@uq.edu.au)
- Engineering, Architecture and Information Technology (EAIT): [eait.mytimetable@uq.edu.au](mailto:eait.mytimetable@uq.edu.au)
- Health and Behavioural Sciences (HABS): [habs.mytimetable@uq.edu.au](mailto:habs.mytimetable@uq.edu.au)
- Humanities and Social Sciences (HASS): [hass.mytimetable@uq.edu.au](mailto:hass.mytimetable@uq.edu.au)
- Medicine: [med.mytimetable@uq.edu.au](mailto:med.mytimetable@uq.edu.au)
- Science: [science.mytimetable@uq.edu.au](mailto:science.mytimetable@uq.edu.au)

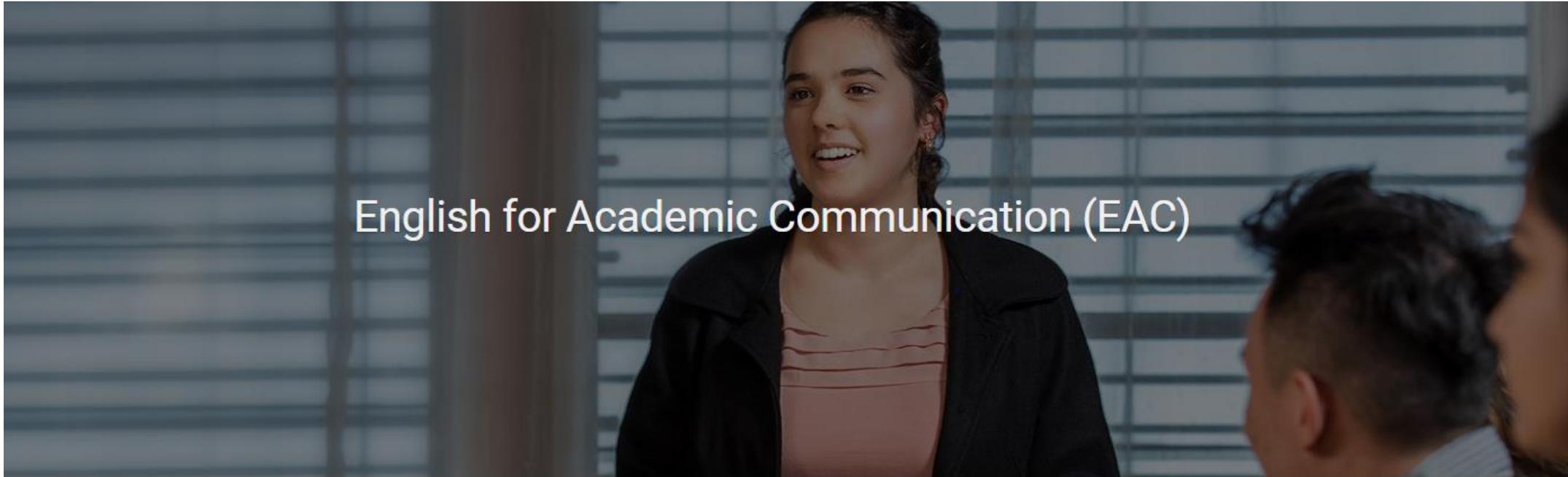
# New Student Information Sessions

Upcoming information sessions that are focused on providing new students information about studying at UQ.

Congratulations! Now that you have successfully enrolled and organised your class timetable, to help you continue to prepare to start at UQ (*whether you will be joining us in person or online*), make sure you attend the following sessions for new students:

- Getting Started - Your First Weeks at UQ (Compulsory for all International Students)
- Safety in Australia (Compulsory for all International Students)
- Get Excited for YOUR Life at UQ
- Diversity, Disability and Inclusion – Supporting your Study
- Finding Accommodation in Brisbane

Details on sessions, and to register your attendance, please visit our [webpage](#).



## Academic English classes for UQ Students

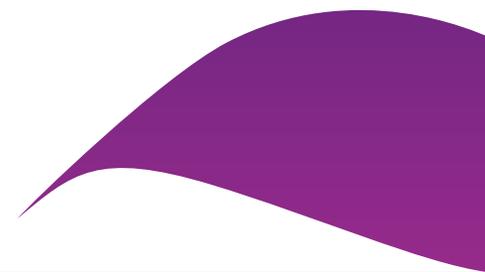
English for Academic Communication (EAC) courses support international students and students with English as an additional language to participate fully and succeed in their UQ course.

EAC courses:

- Are **free**
- Are interactive workshops with opportunities to practice language and receive feedback
- Help you communicate clearly and effectively in academic contexts
- Help you take part in academic life at UQ
- Help you achieve your learning goals
- Can be one of your five supplementary activities for a [UQ Employability Award](#).

Course details and online registration are posted here around 2 weeks prior to the start of the semester.

03  
Questions?



# Contact

The Student Advice Team  
Student Services

[student.services@uq.edu.au](mailto:student.services@uq.edu.au)  
+61 (0)7 3365 1704

CRICOS 00025B • TEQSA PRV12080