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| **f1.1 Candidate Details** |
| Name: | Click here to enter Student Name. |
| Student Number: | Click here to enter Student Number. |
|  |  |
| **1.2 Program Details**  |
| Choose one box from each section: |
| **Full Time** | **Part Time** |  | **PhD** | **MPhil** |  | **Remote** | **On Campus** |  | **Domestic** | **International** |
|[ ] [ ]   |[ ] [ ]   |[ ] [ ]   |[ ] [ ]
|  |  |  |  |  |  |  |  |  |  |  |
| **1.3 Confirmation Progress Review Details**  |
| Thesis Title: | Click here to enter your current/updated **thesis title**  |
| Progress Review Date: | Enter Date  | Time: | Click to enter time |
| Room: | Click to enter room |  |  |  |  |
| Zoom: | Click or enter zoom link |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **1.4 Confirmation Progress Review Panel and Advisor Details**  |
| Principal Advisor/s: |  | Click here to enter Principal Advisor name and **email address** |
| Associate Advisor/s: |  | Click here to enter Associate Advisor/s name and **email address**. Add extra line if required |
| Reviewer: |  | Click here to enter Reviewer name and **email address**  |
| Reviewer: |  | Click here to enter Second Reviewer name and **email** **address** |
| Chair: |  | Click here to enter Chair name and **email address** |
|  |  |  |
| **1.5 Compliance Requirements Completed** |
| Research Integrity Module: |  | **Yes** |[ ]  **No** |[ ]   |
| Registered an ORCiD |  | **Yes** |[ ]  **No** |[ ]   |
| OHS Induction: |  | **Yes** | [ ]  | **No** | [ ]  | Date completed. |
|  |  |  |
| **1.6 Broad outline of project (including background, aims, research questions)** |
| Please provide a brief summary of what your project is |
| Click here to enter a broad outline of the project. |
|  |
| **1.7 Project Progress (max 200 words)** |
| Please provide a brief summary of your progress since commencing your candidature |
| Click here to enter Project Progress (max 200 words). |

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| **2.1 Publications** |
| List any Scholarly publications you have co-authored or authored since the start of your Candidature.  |
| **Add extra rows as required** |
| **Title** |  | **Journal/Conference/Book** |  | **Date** |
| Click here to enter title |  | Click here to enter journal/conference/book. |  | Click here to enter a date. |

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| **2.3 Presentation/Conferences**  |
| List any presentations and/or conferences you have attended and/or presented at.  |
| **Add extra rows as required** |
| **Event** |  | **Date** |  | **Title of Presentation** *(if applicable)* |  | **Funding Source** |
| Click here to enter event title. |  | Click here to enter date. |  | Click here to enter presentation title *(if applicable)* |  | Choose a Funding Source type. |

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| **2.4 Portfolio of Activity** |
| List any professional development you have undertaken such as seminars, workshops, \*CDF, courses, training, School activities etc) \**CDF – Career Development Framework offered by the UQ Graduate School. Refer to* [*this guide*](https://cdf.graduate-school.uq.edu.au/files/2921/How%20to%20view%20your%20event%20attendance%20in%20StudentHub.docx) *on how to download a list of CDF sessions you have attended* |
| **Add extra rows as required** |
| **Event** |  | **Date** |  | **Organiser** |  | **Funding Source** |
| Click here to enter event. |  | Click here to enter a date. |  | Click here to enter organiser. |  | Choose a Funding Source type. |

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| **2.5 Challenges (max 200 words)** |
| Comment on any of the challenges that is impacting on your research |
| Click here to enter challenges |

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| **2.6 OHS Issues** |
| Comment on any OHS issues that could potentially affect you or your participants |
| Click here to enter OHS issues that could potentially affect you or your participants. |

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| **3.1 Budget** |
| Please enter your planned costs. |
| **Add extra rows as required** |
| **Description** | **Justification** | **Cost** |
| Choose an item. | Click here to enter justification. | Click here to enter cost. |
| Choose an item. | Click here to enter justification. | Click here to enter cost. |
| Choose an item. | Click here to enter justification. | Click here to enter cost |
| Choose an item. | Click here to enter justification. | Click here to enter cost. |
| Choose an item. | Click here to enter justification. | Click here to enter cost. |
|  | Total | Click here to enter total cost |
|  |  |  |
| **3.2 Other funding**  |
| Please enter your planned costs and identify funding type (self, external etc).  |
| **Add more lines if required.** |
| **Type** | **Description** | **Justification** | **Cost** |
| Choose an item. | Click here to enter description. | Click here to enter justification. | Click here to enter cost. |
|  |  | Total | Click here to enter total cost |

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| **3.3 Confirmation of Candidature Work plan** |
| At Confirmation, you are required to demonstrate that you have adequate resources, capacity to write at a thesis level standard and within the required timeframe. The Scholar Workplan assists to identify any gaps, highlight any potential problems, and keep you focused by tracking your progression. Your Workplan will be a key component of assessment for your Confirmation of Candidature.  |
| **Writing** | **Proposed deadline** | **Current draft status** | **Work to be completed** | **Supervisor comments** |
| Abstract | Click here to enter a date. | Choose from list. | Click here to enter work to be completed. | Supervisor to add feedback to progress of abstract |
| Introduction | Click here to enter a date. | Choose from list. | Click here to enter work to be completed. | Supervisor to add feedback to progress of introduction |
| Literature Review | Click here to enter a date. | Choose from list. | Click here to enter work to be completed. | Supervisor to add feedback on progress of Lit Review |
| Theoretical and conceputal framework | Click here to enter a date. | Choose from list. | Click here to enter work to be completed. | Supervisor to add feedback on progress of framework |
| Methodology | Click here to enter a date. | Choose from list. | Click here to enter work to be completed. | Supervisor to add feedback on progress of methodology |
| Results Chapter***Add more lines as required*** | Click here to enter a date. | Choose from list. | Click here to enter work to be completed. Add more lines, if required | Supervisor to add feedback on progress of result/s |
| Discussion, conclusions and implications***Add more lines as required*** | Click here to enter a date. | Choose from list. | Click here to enter work to be completed. | Supervisor to add feedback on progress of conclusion and feedback |
| Final editing/formatting of complete draft | Click here to enter a date. | Choose from list. | Click here to enter work to be completed. | Supervisor to add feedback on editing and formatting of complete draft |
| **\*END OF WORKPLAN\*** |

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| **3.4 Student Confirmation of Candidature Checklist** |
| Please ensure you complete the assessable sections below correctly. |
| **Section** | **Component** | **Checkbox** | **Notes** |
| 3.1  | Budget |[ ]   |
| 3.3  | Work plan | [ ]  |  |
| image of Unicode Character 'PAPERCLIP' (U+1F4CE) | * Literature Review & Abridged Proposal OR Detailed Proposal
* iThenticate Report
* Individual Development Plan (IDP)
 | [ ]  | *To be attached separately* |
| **Student** |  |  |  |  |  |  |  |
|  |  |  | Click here to enter name. |  |  |  | Click here to enter a date. |
|  |  |  | Name |  | Signature |  | Date |
|  |  |  |  |
|  |  |  |  |
| **3.5 Advisory Team Approval** |
| Please provide feedback to the budget proposal: |
| Click here to enter budget proposal feedback.  |
|[ ]  I, <Click here to enter Principal Advisor’s name>, hereby confirm that I have read <Click here to enter Scholar’s name> project documents submitted for their Confirmation of Candidature.I have also submitted a Principal Advisor statement to the Chair. |
| **Principal Advisor** |  |  |  |  |  |  |  |
|  |  |  | Click here to enter name. |  |  |  | Click here to enter date. |
|  |  |  |  |  |  |  |  |
|  |  |  | Name |  |  | Signature |  | Date |
|  |  |  |  |  |  |  |  |  |  |
| **\*\* END OF CANDIDATURE REPORT\*\*** |

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| **Reviewer name:** |  | Click here to enter name. |  |  |  |
| **Email:** |  | Click here to enter email address. |  |  |  |
|  **4.0 Reviewer Report (Part 1 of 4)**  |
| **4.1 Problem Summary** |
| The research problem and rationale for the study are capably and clearly argued and there is a strong significance argument |
| Click here to enter problem summary feedback. |
| **4.2 Research aims and questions** |
| Research aims are clear and logically linked to focused and researchable research question |
| Click here to enter research aims and questions feedback. |
| **4.3 Literature review** |
| The literature has been capably reviewed and synthesised, demonstrates critical engagement with the relevant literature and clearly supports the research questions |
| Click here to enter literature review feedback. |
| **4.4** **Theoretical Approach** |
| The theoretical context within which the project is situated has been appropriately articulated and critiqued and the conceptual framework is clearly and logically integrated with the research aims and questions. |
| Click here to enter theoretical approach feedback. |

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| **Reviewer name:** |  | Click here to enter name. |  |  |  |
| **Email:** |  | Click here to enter email address. |  |  |  |
| **4.0 Reviewer Report (Part 2 of 4)**  |
| **4.5 Methodology** |
| There is a well-defined and complete description of all aspects of the research design (including methods, recruitment, participants, data collection, and data analysis) and the design is appropriate to answer the research questions. |
| Click here to enter methodology feedback. |
| **4.6 Scope and feasibility**  |
| The project, including proposed field work, is feasible and within scope for a PhD/MPhil program and the resources available to the candidate.  |
| Click here to enter scope and feasibility feedback. |
| **4.7 Ethical Issues** |
| There is demonstrated awareness and understanding of the full range of ethical issues relevant to the project and feasible and appropriate strategies have been proposed to address these |
| Click here to enter ethical issues feedback. |
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| **Reviewer name:** |  | Click here to enter name. |  |  |  |
| **Email:** |  | Click here to enter email address. |  |  |  |
| **4.0 Reviewer Report (Part 3 of 4)**  |
| **4.8 Schedule of tasks and timeframes**  |
| The time scale for the work is realistic and feasible  |
| Click here to enter schedule of tasks and timeframes feedback. |
| **4.9 Written expression** |
| The thesis proposal represents quality scholarly work with correct grammar, comprehension and citation; and is within the word limit |
| Click here to enter written expression feedback. |
| **4.10 Budget**  |
| The research budget is detailed and appropriate to the project and there is a clear justification for each of the budget items  |
| Click here to enter budget feedback |

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| **Reviewer name:** |  | Click here to enter name. |  |  |  |
| **Email:** |  | Click here to enter email address. |  |  |  |
| **4.0 Reviewer Report (Part 4 of 4)**  |
| **4.11 General Assessment**  |
| Strengths |
|  Click here to enter strengths |
| Areas for Development |
| Click here to enter areas for development. |
| **Reviewer** |  |  | Click here to enter name |  |  |  | Click here to enter date. |
|  |  |  |
|  | Name |  | Signature |  | Date |
| **\*\*\*END OF REVIEWER REPORT\*\*\*** |

Your reviewer report can be returned to the student (cc Advisors and Chair) two days before the panel meeting. However, if you are concerned the feedback may impact on the student presenting it can be forwarded after the panel meeting.