

**Academic Portfolio**

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| --- | --- |
| **Date** |  |

A. Personal and Candidature Details

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| --- | --- |
| Title |  |
| Family Name |  |
| Given Name  |  |
| Student Number (8 digits) |  |
| UQ Email |  |
| Contact telephone number |  |
| Current address |  |
| **Your Advisors** |  |
| Discipline |  |
| Principal Advisor |  |
| Associate Advisor 1 |  |
| Associate Advisor 2 (if applicable) |  |
| Associate Advisor 3 (if applicable) |  |

**When are your milestones due?** (Add the appropriate number of months to your commencement date)

| **Progress Reviews** | **PhD** | **MPhil** | **Due Date** |
| --- | --- | --- | --- |
| Commencement date |  |  |  |
| Confirmation of candidature | 12 months |   6 months |  |
| Review 2 | 24 months | 12 months |  |
| Review 3 | 36 months | 18 months |  |
| Thesis Submission | 42 months | 24 months |  |

B. Qualifications, Awards, Memberships and Professional Development

B.1 Academic Qualifications

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| --- | --- | --- |
| Academic Qualification | Year | Institution |
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B.2 Scholarships, Awards and Prizes

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| --- | --- | --- |
| Scholarships, Awards and Prizes | Year | Description |
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B.3 Professional Memberships (e.g. Royal Australian Chemical Institute)

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| --- | --- | --- |
| Memberships | Year | Description |
|  |  |  |

B.4 Professional Development Activities

*Include participation in Institute, Faculty and University level professional development activities, and external professional development activities such as Workshops and Master Classes hosted by other academic institutions.*

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| --- | --- |
| Professional Development Activities | Date |
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C. Teaching and/or Tutoring

C. 1. Formal Teaching Contact

Fill in actual hours spent teaching (list most recent first).

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| --- | --- | --- | --- | --- |
| Year/ Semester | Course Code & Name | Total classroom contact *hours*. Exclude preparation time.  | Role (e.g. Teacher; Tutor) | Notes – *Indicate the class size.* |
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C. 2. Evaluation(s) of Teaching

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| Summary table of appended teaching evaluations |
| Course Code | Title of Course | Semester /Year | Number of Students | Course Rating | Teacher Rating |
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C. 3 Teaching Activities and Outcomes

 *List any significant teaching activities and outcomes (indicate role and percentage contribution where relevant) in areas such as:*

* *development of teaching materials*
* *development of reliable and valid assessment tools*
* *development of curricula at course level*

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| --- | --- | --- |
| Year | Initiatives | School/Course |
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D. Research Work

D.1 Summary Statement of Research Progress

 Provide a brief summary (in no more than a few paragraphs) of the major past, present and future progress of your work and any delays (e.g. literature review complete; redesign of experimental protocols required).

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D.2 Funding Support

*In each case indicate the granting agency and the amount sought. Include unsuccessful and pending applications as well as those granted.*

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| --- | --- | --- | --- |
| Year | Granting Agency | Amount sought | Outcome (successful, unsuccessful, pending) |
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D.3 Refereed Publications including Accepted/In Press

*List* ***all*** *refereed**publications - most recent first.*

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| --- | --- | --- | --- |
| Publication title (include year) | Journal | Journal Impact Factor | Percentage and type of contribution (e.g. 50% author) |
|  |  |  |  |
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D.4 Non-Refereed Publications and Original Contributions including Accepted/In Press

*List* ***all*** *non-refereed publications and original contributions - most recent first.*

|  |  |  |
| --- | --- | --- |
| Publication title and details(including year) | Category | Percentage and type *of* contribution |
|  |  |  |
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D.5 Submitted for Publication

Provide information about any submitted publications where the outcome is not yet known, and submissions which were not successful.

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D.6 Conference and Seminar Series Presentations

*List all conference and seminar series presentations or posters presented at conferences (list most recent first).*

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| --- | --- | --- |
| Paper title and details(including year) | Forum (name of conference) | Percentage and type of contribution |
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D.7 AIBN Seminar Series Attendance

*List all AIBN seminar series presentations that have been attended (add more rows as needed). This is specifically the AIBN Seminar series, not special AIBN seminars or confirmation seminars.*

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| --- | --- | --- | --- |
| Seminar date | Presenter | Seminar Title | Reflections from seminar |
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E. Service and Engagement

E.1 Service to the School/Centre, Faculty/Institute and University

Include committee memberships, other service positions and projects, and serving as a representative of the University on external bodies, etc. Indicate the duration and nature of role undertaken. List most recent first.

|  |  |
| --- | --- |
| Date(s) | Description of Role |
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E.2 External Service to Profession/Discipline

*Include activities such as editing a journal, organising a conference etc.*

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| --- | --- | --- |
| Professional Service(including, editorial duties, etc) | Date(s) | Description of Role |
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E.3 External Service to the Community

*Include activities such as consultancies related to your academic interests.*

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| --- | --- | --- |
| Community Service | Date(s) | Description of Role |
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