**PROGRESS REVIEW PRINCIPAL ADVISOR STATEMENT**

The Principal Advisor Statement provides an opportunity for you to tell us how your candidate is progressing. Please be frank in your assessment of the progress that this candidate has made and **email your completed statement directly to the Chair*.*** Your responses are confidential and should only be shared with the Chair of the Progress Review Panel.

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| **Candidate name** |  |
| **Student number** |  |
| **Principal advisor name** |  |

1. Please take a few moments to answer the following questions about your HDR candidate.

|  | **Yes** | **No** | **Not Sure** |
| --- | --- | --- | --- |
| Are you satisfied with your candidate’s progress since commencement or last review? |  |  |  |
| Does your candidate have access to the materials and resources needed to undertake the proposed project (e.g. technology, infrastructure, consumables)? |  |  |  |
| Does your candidate require specific training or development to successfully complete the project? |  |  |  |
| Do you feel that the advisory team has the necessary skills and expertise to support the candidate and project? |  |  |  |
| Have you established a good working relationship with the candidate? |  |  |  |
| Are you satisfied with the level of engagement between the advisory team and the candidate? |  |  |  |
| Has the candidate produced written work of an adequate academic standard in the last 12 months? |  |  |  |
| Do you have any concerns about the candidate’s oral communication skills? |  |  |  |
| Do you have any concerns about the candidate’s ability to complete their thesis by the expected submission date? |  |  |  |
| If you have concerns about the candidate’s ability, have you discussed these with the candidate? |  |  |  |
| Are any aspects of the research likely to result in the generation of [intellectual property](https://ppl.app.uq.edu.au/content/4.30.01-intellectual-property-policy#Policy) of potential commercial value? |  |  |  |
| Are there likely to be any restrictions on the [disclosure of information](https://research.uq.edu.au/research-support/ethics-integrity-and-compliance/research-integrity/publication-and-dissemination-research) collected as part of the project (e.g., confidential information or patentable inventions)? |  |  |  |
| If the candidate has been subject to a [sanctions assessment](https://research.uq.edu.au/research-support/ethics-integrity-and-compliance/sanctions-and-export-controls/who-do-sanctions-apply), have there been any material changes to the project since commencement (i.e. project aims, scope, methodology, use of equipment)? |  |  |  |
| Are there any suggestions or concerns you wish to raise with the Chair of the Progress Review Panel or the [Director of HDR](https://graduate-school.uq.edu.au/contacts)? |  |  |  |

1. How frequently do you communicate with your candidate?

Daily

Weekly

Fortnightly

Monthly

Every few months

A few times a year

Not since last review

1. How often have you had formal meetings with your candidate in the past year?

Daily

Weekly

Fortnightly

Monthly

Every few months

A few times a year

Not since last review

1. Please outline any issues that have affected the candidate’s progress and may delay the expected submission date. What actions have been taken to address these issues?

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1. Please note any suggestions or concerns you wish to raise with the Chair of the Progress Review Panel or the Director of HDR.

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1. Please note any suggestions or concerns you wish to raise with the UQ Graduate School.

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After completing this form please **send it to the Chair of your candidate's review panel.**