**PROGRESS REVIEW CANDIDATE STATEMENT**

The Candidate Statement provides an opportunity for you to tell us how your candidature is progressing. **Please email your completed statement directly to the Chair of your Progress Review Panel** by the census date of the research quarter in which your Progress Review is due. Your responses are confidential and will only be shared with the Chair of your Progress Review Panel, and the Director of HDR. Your advisory team will not see the responses you have provided.

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| **Candidate name** |  |
| **Student number** |  |
| **Principal advisor name** |  |

1. Below is a list of the most common tasks and activities undertaken by HDR students. (Refer to the [ECC guide](https://my.uq.edu.au/information-and-services/higher-degree-research/manage-my-candidature/my-progress-reviews?p=1#1) for further information). Please indicate which activities you have completed since commencement (for R1) or your last progress review (for R2 or R3).

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| **Key Tasks** | **Yes** | **No** | **N/A** |
| Maintained my project data in [UQ Research Data Manager (RDM)](https://rdm.uq.edu.au/) |  |  |  |
| Updated my Individual Development Plan (IDP) |  |  |  |
| Completed courses, workshops or other development opportunities |  |  |  |
| Updated my [Portfolio of Activity/summary of development activities/CV](https://my.uq.edu.au/information-and-services/higher-degree-research/manage-my-candidature/my-progress-reviews?p=3#3) |  |  |  |
| Obtained [ethics clearances](https://research.uq.edu.au/research-support/ethics-integrity-and-compliance/human-ethics) |  |  |  |
| Attended research seminars, conferences or other research events |  |  |  |
| Presented at research seminars, conferences or other research events |  |  |  |

1. Please take a few moments to answer the following questions about supporting your candidature.

| **Resourcing and Support** | **Yes** | **No** | **Not Sure** |
| --- | --- | --- | --- |
| Do you have access to the materials and resources you need to undertake your project (e.g. technology, infrastructure, consumables)? |  |  |  |
| Do you require specific training or development to successfully complete your project? |  |  |  |
| Do you feel that your advisory team have the necessary skills and expertise to support your project? |  |  |  |
| Have you submitted written work to your advisory team in the last 12 months? |  |  |  |
| Have you received written feedback in a timely manner from your advisory team? |  |  |  |
| Have you established a good working relationship with your advisory team? |  |  |  |
| Are you satisfied with the level of engagement between you and your advisory team? |  |  |  |
| Are any aspects of your research likely to result in the generation of [intellectual property](https://ppl.app.uq.edu.au/content/4.30.01-intellectual-property-policy#Policy) of potential commercial value? |  |  |  |
| Are there likely to be any restrictions on the [disclosure of information](https://research.uq.edu.au/research-support/ethics-integrity-and-compliance/research-integrity/publication-and-dissemination-research) collected as part of your project (e.g., confidential information or patentable inventions)? |  |  |  |
| Are you planning to undertake an [industry placement](https://cdf.graduate-school.uq.edu.au/placements) during your HDR candidature? |  |  |  |
| Have you faced any challenges that may impact upon your ability to complete your thesis within the expected timeframe? |  |  |  |
| Are there any suggestions or concerns you wish to raise with your Chair or the Director of HDR? |  |  |  |

1. How frequently do you communicate with your advisors?

Daily

Weekly

Fortnightly

Monthly

Every few months

A few times a year

Not since last review

1. How often have you had formal meetings with your advisory team in the past year?

Daily

Weekly

Fortnightly

Monthly

Every few months

A few times a year

Not since last review

1. Please outline any issues or challenges that have affected your progress. What actions have been taken to address these issues?

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1. Please note any suggestions or concerns you wish to raise with the Chair of the Progress Review Panel or the Director of HDR.

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1. Please note any suggestions or concerns you wish to raise with the UQ Graduate School.

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After completing this form please **send it to the Chair of your Progress Review Panel** by the census date of the research quarter in which your Progress Review is due.