This is a final report provided to the HDR candidate outlining recommendations and feedback from the Progress Review process. **Please email your completed report to the candidate after the Progress Review meeting. We recommend sending it within five working days of the meeting to enable the candidate to complete their Outcome of Progress Review request in a timely manner.**

|  |  |
| --- | --- |
| **Candidate** |  |
| **Academic Organisational Unit** |  |
| **Commencement**  | Research Quarter  | Year |
| **Student Number** |  |
| **ORCID** |  |
| **Principal Advisor** |  |
| **Associate Advisors** |  |
| **Panel Chair** |  |
| **Reviewers** |  |
| **Date of Interview** |  |

|  |  |  |
| --- | --- | --- |
| **Project**  | **Satisfactory** | **Needs Development** |
| 1. Is the topic or research problem clearly articulated?
 | [ ]  | [ ]  |
| 1. Is the significance of the proposed research clearly explained?
 | [ ]  | [ ]  |
| 1. Is the scope of the project appropriate and achievable within the timeframe?
 | [ ]  | [ ]  |
| 1. Are the research methods clearly and adequately explained?
 | [ ]  | [ ]  |

**Please provide further comments about the project.** Is the project viable? Are there any specific problems or issues (e.g. scope, rationale, methods, research design, research integrity, ethics or intellectual property, etc.) that need to be addressed? Are there any concerns about the resources and/or advisory team capabilities required to support the project?

|  |  |  |
| --- | --- | --- |
| **Candidate**  | **Satisfactory** | **Needs Development** |
| 1. Has the candidate demonstrated an appropriate level of knowledge of the literature relating to their thesis topic?
 | [ ]  | [ ]  |
| 1. Does the candidate’s progress indicate that they have the independent research capacity necessary to successfully complete the project?
 | [ ]  | [ ]  |
| 1. Has the candidate provided a viable plan for the next stage of their research?
 | [ ]  | [ ]  |
| 1. Has the candidate demonstrated satisfactory academic writing skills?
 | [ ]  | [ ]  |
| 1. Has the candidate demonstrated satisfactory oral communication skills?
 | [ ]  | [ ]  |
| 1. Is the candidate engaging in professional development opportunities (i.e. seminars, workshops, conferences, online training, micro-credentials, coursework, etc.)?
 | [ ]  | [ ]  |
| 1. Do the developmental activities and plans reflect a level of participation and personal development appropriate for this stage of candidature?
 | [ ]  | [ ]  |

**Please provide further comments about the candidate.** Are there any gaps in the candidate’s skills or knowledge? What professional development might be needed to help the candidate achieve their project and/or career goals?

**Panel’s recommendation to the Dean, UQ Graduate School**

[ ]  **Review successful.** The candidate’s progress is satisfactory and they should continue with their studies. The candidate and advisory arrangements are confirmed.

[ ]  **Repeat review.** The candidate’s progress is at risk, or significant modifications to the research program are necessary. The candidate is provided with a further opportunity to resubmit and present their progress within the next research quarter.

[ ]  **Review of candidature.** The candidate has not demonstrated satisfactory progress on their second attempt or suitable advisory arrangements are no longer available.

[ ]  **Change of program.** The candidate will submit a Change of HDR Program request via [my.UQ](https://portal.my.uq.edu.au/) and upload this document to support the request.

I confirm that progress review was conducted consistent with procedure and that the recommendation reflects the view of the chair and the reviewer(s).