

Academic Program Approval - Policy

Document Number:

3.20.01a

Topic:

3.20.01 Academic Program Approval ^[3]

Approval Authority:

Vice-Chancellor

Last Approval Date:

Thursday, August 25, 2011

Review date:

Saturday, March 1, 2014

Evaluation Timeframe:

3 Yearly Review

Audience:

All Staff

Document Web Links:

PPL 3.20.05 Collaborative Service Teaching ^[4]

Senate Rules ^[5]

Educational Services for Overseas Students Act (2000) ^[6]

Notes:

July 2017 - Approval Authority updated

1. Purpose and Objectives

This policy seeks to provide a University-wide framework for the formal approval of academic programs and study sequences that assure teaching and learning quality. In turn, faculties, schools and centres must also establish a formal approval process through Faculties' program-based Boards of Studies (see Senate Rules ^[5]), which articulates into the University process and ensure that appropriate consultation across schools and faculties occurs.

2. Definitions, Terms, Acronyms

Academic Programs – sequence of study leading to the award of a qualification such as an undergraduate degree or diploma, and/or postgraduate coursework qualification.

Educational Services for Overseas Students Act ^[6] (**ESOS Act**) – Commonwealth Government legislation that ensures providers of education and training are regulated in the delivery of education services to international students. The Act provides for obligations and restrictions on students to comply with the conditions of their student visa. Under the Act, the University is required to monitor and report on some of these conditions to the Department of Immigration and Border Protection ^[7] (DIBP).

Faculty Boards of Studies – Faculty committees which report to the Faculty Boards on matters associated with particular degree programs for which the Faculty has responsibility. Boards of Studies will generally include representatives of the staff teaching the degree concerned, the students and relevant external professional or employer groups.

3. Policy Scope/Coverage

This policy applies to all academic programs and non-award studies.

4. Policy Statement

4.1 Principles

The academic program approval process aims to ensure that:

- proposals to offer new programs or new discipline fields in existing programs are consistent with the University's academic and strategic priorities;
- programs and courses have been designed to incorporate
 - appropriate learning experiences
 - appropriate teaching methods and methods of evaluation of student learning
 - desired graduate attributes;
- program and course evaluation and quality assurance procedures are embedded in each stage of program development;
- the quality and integrity of the program meets the highest academic standards;
- the program has been developed within the established policy framework for teaching and learning;
- consultation has occurred with all relevant academic units that can contribute to respective areas of discipline expertise, including adherence to the requirements of PPL 3.20.05a Collaborative Service Teaching - Policy ^[4];
- direct consultation has occurred with all relevant faculties and organisational units that have discipline expertise relevant to the program in relation to resource implications. Such consultation must be at appropriately senior levels (e.g. executive dean, head of school, University Librarian and Director of Learning Services);
- consultation has occurred, where applicable, with relevant external and accreditation bodies; and
- the University complies with relevant legislation, such as the ESOS Act ^[6].

Custodians

Academic Registrar Mr Mark Erickson

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Links:

[1] <https://ppl.app.uq.edu.au/print/node/589>

[2] <https://ppl.app.uq.edu.au/printpdf/node/589>

[3] <https://ppl.app.uq.edu.au/content/3.20.01-academic-program-approval#Policy>

[4] <http://ppl.app.uq.edu.au/content/3.20.05-collaborative-service-teaching>

[5] <http://www.uq.edu.au/senate/content/legislation-and-rules>

[6] <http://www.comlaw.gov.au/Series/C2004A00757>

[7] <http://www.immi.gov.au/>

[8] <mailto:'+'academic.registrar@uq.edu.au'+'>